

SOUTH HYKEHAM PARISH COUNCIL

The next meeting of South Hykeham Parish Council will take place on Wednesday 8th October 2025 7pm at South Hykeham Community Primary School, Wath Lane, S Hykeham.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council. If there are no members of the public present the Council meeting will commence promptly at 7.00pm.

AGENDA

1. To receive apologies for absence and to resolve to accept the reason for absence.
2. To resolve to receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.
3. To receive County/District Councillors written reports.
4. To resolve to adopt the clerk's notes of the meeting of 9th September 2025 as the minutes of that meeting.
5. Finance
 - a) To resolve to approve the payment of accounts for October 2025.
 - b) To finalise the arrangements for Armistice Day Service & associated costs for refreshments. To consider the order of service and laying of poppy wreath & crosses.
6. Finance and General Purposes Committee report.
 - a) To consider the recommendation from F and GP Committee that the revised edition of the Parish Council's Financial Regulations should be adopted at this meeting.
 - b) To consider the recommendation from the F and GP Committee that the revised Parish Council Risk Assessment should be adopted at this meeting.
 - 4) To consider the recommendations from SLCC and LALC that councils need to act now to comply with the AGAR assertion 10 next year.
 - a) To consider the proposal tabled by Cllr Southam for the best course of action to ensure that the Parish Council complies with AGAR Assertion 10 and the practical considerations to facilitate this as outlined above.
 - b) To consider the recommendation of the F and GP committee to note the Final External Auditor Report and Certificate 2024/25 in respect of the limited assurance review.
5. Further information on the proposed meeting with NHTC in order to discuss the revision of the Joint Neighbourhood Plan & associated costs in light of there being no government grant support available.
6. To consider the recommendation from the F and GP Committee that the revised Parish Council Grants and Donations Policy should be adopted at this meeting.
7. Budget 2026/2027 preparation.
 - a) To further discuss suggested projects from F and GP and to review any other items to be included in the budget for 2026/27.
 - i) Update on suggestions for Parish Council Manchester Bomber memorial at Pump Hill location and to set a date for site visits to look at History Boards and Memorials in other parishes. Manchester Memorial and history board quotes to be obtained once a suitable memorial/history boards are identified.
 - ii) History boards funding from grant funding awarded by Lincolnshire Co-op and additional funding to facilitate the project. To seek out grant funding from other sources for each of these projects.
 - b) To consider the proposal from F and GP Committee for budget provision for additional staffing costs in order to support business continuity and development of the admin. support to the Parish Council.
8. Highways matters
 - a) Speed Indicator Device report from Cllr Roe.
 - b) Outstanding/new highways faults requiring urgent attention.
9. Planning matters
 - a) To consider NKDC/LCC planning applications received and respond by deadline.
 - b) To receive LCC/NKDC Planning Decisions
10. 10 Year Strategy Working Party events update.
 - a) To consider the arrangements for the Church Christmas Fayre & a Parish Council stall.
 - b) Any other suggestions identified to be included in the revision of the 10 Year Strategy.
10. To approve Councillor's Finance training nominations for Finance & General Purposes Committee members.
11. Correspondence.

12. Chairman's report.

13. Clerk's report.

14. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda.

15. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items.

Date and Time of Next meetings: –

Finance and General Purposes Committee meeting Tues 9th December 2025 6.30pm

10 Year Strategy Working Party meeting Weds 12th November 2025 6.30pm

November Parish Council Meeting Weds 12th November 2025 7.00pm

Carolyn Wilkinson Clerk 3rd October 2025