

## **SOUTH HYKEHAM PARISH COUNCIL**

The next meeting of South Hykeham Parish Council will take place on Wednesday 10<sup>th</sup> September 2025 7pm at South Hykeham Community Primary School, Wath Lane, S Hykeham.

Prior to the commencement of the meeting, in accordance with the Public Bodies (Admissions to meetings) Act 1960, a public forum will be held from 7.00pm for a maximum of 15 minutes where members of the public may ask questions or make short statements to the Council. If there are no members of the public present the Council meeting will commence promptly at 7.00pm.

### **AGENDA**

1. To receive apologies for absence and to resolve to accept the reason for absence.
2. To resolve to receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.
3. To receive County/District Councillors written reports.
4. To resolve to adopt the clerk's notes of the meeting of 10th July 2025 as the minutes of that meeting.
5. Finance
  - a) To resolve to buy 5 additional hours at cost of £90 plus VAT through the LALC Website Maintenance Agreement.
  - b) To resolve to approve the payment of accounts for August/September 2025.
  - c) To consider the arrangements for Armistice Day Service & associated costs including refreshments, poppy wreath & crosses.
  - d) To consider the recommendations from SLCC and LALC that councils in order to comply with the AGAR assertion 10 next year that they should have migrated to either a .gov or .org email address.
  - e) To confirm the rental & other accommodation costs for the office space at the village hall.
  - f) To consider the process for the revision of the Parish Council's Financial Regulations.
6. To consider the draft revised Parish Council Risk Assessment.
7. Highways matters
  - a) Speed Indicator Device report from Cllr Roe.
  - b) Outstanding/new highways faults requiring urgent attention.
8. Planning matters
  - a) To consider NKDC/LCC planning applications received and respond by deadline.
  - b) To receive LCC/NKDC Planning Decisions
  - c) To set a date to meet with NHTC in order to discuss the revision of the Joint Neighbourhood Plan & associated costs.
9. 10 Year Strategy Working Party events update.
  - a) To consider the arrangements for the Church Christmas Fayre & a Parish Council stall.
  - b) Update on suggestions for Parish Council Manchester Bomber memorial at Pump Hill or other suggested location and to set a date for site visits.
10. To approve Councillor's Finance training nominations for Finance & General Purposes Committee members & to confirm a date for the first meeting in October. Agenda items to be suggested by members.
11. Correspondence.
12. Chairman's report.
13. Clerk's report.
14. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda.
15. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items.
16. To discuss and set the date for the Clerk's annual appraisal to coincide with the latest pay award 2025/26. To consider the implementation of the NJC Pay Award backdated as per the NJC guidelines.

**Date and Time of Next meetings: –**

**Finance and General Purposes Committee meeting Tues 7<sup>th</sup> October 6.30pm**

**10 Year Strategy Working Party meeting Weds 8<sup>th</sup> October 2025 6.30pm**

**October Parish Council Meeting Weds 8th October 2025 7.00pm**

**Carolyn Wilkinson Clerk 5<sup>th</sup> September 2025**