

Clerk: Carolyn Wilkinson. Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the June meeting of South Hykeham Parish Council held on Wednesday 12th June 2024 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors Mrs P Whittaker (Chairman), D Rowson (Vice Chair), P Drifill, Mrs L Graham, S Roe, N Southam.

In attendance: Cllr Briggs LCC. Clerk: Carolyn Wilkinson.

The Chairman opened the full council meeting and welcomed those present.

1. To receive apologies for absence and to resolve to accept the reasons given. Cllrs Mrs Dillon-Jones had sent her apologies. Cllr Roe proposed, seconded by Cllr Rowson and unanimously resolved on a show of hands that the reason for absence should be accepted.

The Police Beat Team, Councillor Lofts (NKDC), had also given their apologies which were noted.

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider members' written dispensation requests. There were no declarations of interest at this point.

3. To receive County and District Councillors' reports – for information only. Items raised for any decisions will appear on the agenda for the next meeting. There were no reports for consideration.

4. To receive the Police report. In the absence of a representative from the Police Beat Team there was no report.

5. To resolve to adopt the Clerk's notes of the meeting held on 8th May 2024 as the minutes of that meeting. Proposed by Cllr Rowson, seconded by Cllr Drifill and unanimously resolved on a show of hands that the Clerk's notes were adopted as a true record of that meeting. The Chairman signed the minutes.

6. Finance a) To resolve to approve the payment of accounts for June 2024.

Payee	Expenditure	Amount
Amazon	PVC Banner SHPC	£19.00
Amazon	Ink cartridges	£38.99
Amazon	Ink cartridges	£20.44
Amazon	Black ink cartridges	£17.95
LALC	Emergency planning training	£30.00
C Wilkinson	Salary	£814.80
HMRC	Tax & NICs	£239.67
St Michael and All Angels		£10.00
Amazon	Trauma kit for emergency planning	£23.99

LCC	Additional meeting	£33.50
SLCC	Clerk's subscription	£183.00
	Amazon Prime membership	£114.00
	Three.co.uk Sim monthly plan	£13.69
	Giff Gaff Mob monthly payment	£10.00
	Clear Councils Insurance	£557.87
RBL	Poppy wreath	£56.00
	BookersCakes for D Day service	£72.42
	Total Expenditure	£2,255.32
	Total income	£0

b) To resolve to approve the Parish Council's unaudited accounts for 1st April 2023 to 31st March 2024. Deferred to the July meeting

c) To resolve to approve the Parish Council's unaudited accounts for 1st April 2023 to 31st March 2024. Due to ongoing IT problems it has not been possible to produce these accounts. Deferred to the July meeting

7. Annual Governance and Accountability Return (AGAR) 2023/24 PKF Littlejohn.

a) To resolve to approve the Annual Governance Statement (Section 1)2023/24. Deferred to the July meeting

b) To resolve to approve the Accounting Statements (section 2)2023/24. Deferred to the July meeting

c) To receive the internal auditors report. Deferred to the July meeting

8. Litterpicking report and confirmed date of the next litterpick on Saturday 10th August 2024 10.30am. There is less litter accumulating at the moment but still a worthwhile exercise.

McDonalds joined the last litterpick. Clerk to advertise on website, parentmail, Witham Herald and email McDonalds and other volunteers. Letter of thanks to be sent to McDonalds.

9. Highways matters :-

a) Speed Indicator Device report from Cllr Roe. No report for this evening. The device is still located at Beck Lane. Cllr Roe will check the Speedwatch readings against the SID to see how the readings compare.

b) Outstanding/new highways faults requiring urgent attention. No matters to report.

c) A 46 Newark Bypass Planning act 2008 Section 56: Notifying persons of accepted application for a Development Consent Order & opportunity to make a relevant representation to the Secretary of State. Noted

10. Planning matters

a)To consider NKDC planning applications received and respond by deadline. None received.

b) To consider LCC planning applications received and respond by deadline. None received.

c) To receive LCC/NKDC Planning Decisions None received.

11. Hykeham Joint Neighbourhood Plan update - Update from HNP review Steering Group meeting. The last meeting took place on Monday and the agenda was circulated to all those on the steering group but wasn't received until the weekend. Next meeting is on Monday 15th July at 6.30pm Fen Lane. Will be concentrating on the protection of Local Green Spaces in North and South Hykeham and also on community facilities in both North and South Hykeham. A new funding application will be submitted in due course. **Agenda item for the next meeting**

12. 10 Year Strategy Working Party events update. Flying Officer Kris McMullan is approaching their archives team to get information on the crashed Manchester so that we can revisit the idea of a lasting memorial and memory boards for the village. Preliminary discussions have taken place about the Armistice Day service in November. **Agenda item for the next meeting on 10th July.**

a) Report on D-Day 80 Event to mark the celebrations on Thursday 6th June 2024. Disappointing turnout. The Clerk read out the list of invitees including schools, Royal British Legion, Army Cadets, Police and councillors. It was agreed that members needed to engage with their neighbours to spread the word to try and get more people to attend these events. Local knowledge is vital.

b) Suggestions for events/activities from the working party meeting held earlier this evening. Agreed that the Parish Council should have 2 Christmas trees again this year in the same locations.

c) Arrangements for Parish Council stall at Dog Show on Sunday 11th August 2024 midday. The next event for councillors to engage in some consultation with parishioners is the Dog Show on Sunday August 11th midday. All members are asked to attend in order to consult with parishioners and promote the HNP review. The Council will have a children's tombola and craft activities.

d) Consultation/engagement opportunities for consideration. To discuss at next meeting

13. To approve Councillor/Clerk's training nominations. None

14. Correspondence. None

a) To consider hosting an NK Leisure and Health Activity free of charge as per the email received. No interest in this item.

b) LCC Rights of Way – email inviting comment on the LCC Rights of Way Improvement Plan. Noted

15. Chairman's report. No matters to report

16. Clerk's report. No matters to report

17. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda. No matters to report.

18. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. No matters to discuss under this heading.

19. To set a date for a meeting of the Human Resources Management Committee in order to conduct the Clerk's Annual Appraisal. Cllrs Rowson and Southam to meet with the Clerk to conduct the Annual Appraisal.

Date and Time of Next meetings: –

10 Year Strategy Working Party meeting Weds 10th July 2024 6.30pm

July Parish Council Meeting Weds 10th July 2024 7.00pm

There being no further business the meeting closed at 8.12pm.

ChairmanDate.....