

## **SOUTH HYKEHAM PARISH COUNCIL**

*The May meeting of South Hykeham Parish Council will take place on Wednesday 8<sup>th</sup> May 2024 7pm at South Hykeham Community Primary School, Wath Lane, S Hykeham*

There will be a 15 minute public forum between 7.00pm and 7.15pm when members of the public may ask questions or make short statements to the Council. If there are no members of the public present the Council meeting will commence promptly at 7.00pm.

### **AGENDA**

1. **Election of Chairman.** To receive the Chairman's Declaration of acceptance of office.
2. **Election of Vice Chairman.** To receive the Vice Chairman's Declaration of acceptance of office.
3. To resolve to come out of formal session for a 15 minute public forum when members of the public may ask questions or make short statements to the Council. If there are no members of the public present the Council meeting will commence promptly at 7.00pm.
4. To receive apologies for absence and to consider the acceptance of the reason for absence.
5. To resolve to receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.
6. To receive County/District Councillors written reports.
7. To receive the Police report.
8. To resolve to adopt the clerk's notes of the meeting of 10<sup>th</sup> April 2024 as the minutes of that meeting.
9. **Election of Committee Members.**
  - a) Election of members of Human Resources Management Committee (3 members/1 reserve)
    - i) To review the terms of reference for the Human Resources Management Committee.
  - b) Election of members of the 10 Year Strategy Working Party (5 members/1 reserve)
    - i) To review the terms of reference for the 10 Year Strategy Working Party.
  - c) Election of representatives on Village Hall Committee (2 members/1 reserve).
10. **Finance**
  - a) To resolve to approve the payment of accounts for May 2024.
  - b) To resolve to approve the revised asset register.
  - c) To resolve to approve the Parish Council's unaudited accounts for 1st April 2023 to 31st March 2024.
  - d) To consider the quotes for the renewal of the Parish Council Insurance Policy for the ensuing year.
  - e) Ratification of the Council Debit card policy.
  - f) Ratification of the BACS/CHAPS payments policy.
  - g) Ratification of the Council Direct Debit policy.
  - h) Renewal of the annual subscription for the Website Maintenance Agreement & the acceptance of the service level agreement.
11. Litterpicking report and confirmed date of next litterpick on Saturday 8th June 2024.
12. Highways matters :-
  - a) Speed Indicator Device report from Cllr Roe.
  - b) Outstanding/new highways faults requiring urgent attention.
11. **Planning matters**
  - a) To consider NKDC planning applications received and respond by deadline.  
23/0628/OUT - Land Off Heron Walk At Apex Lake Newark Road North Hykeham LN6 9TR
  - b) To consider LCC planning applications received and respond by deadline.
  - c) To receive LCC/NKDC Planning Decisions  
**Approval:** PL/0021/24 DEVELOPMENT: FOR THE FORMATION OF ANCILLARY OPEN STORAGE AREA FOR SKIPS NEW EARTH SOLUTIONS (WEST) LTD, BUILDING NO.3, ROE HOUSE, BOUNDARY LANE, SOUTH HYKEHAM
  - d) **Planning appeals** - 23/0578/HOUS - 2 Sisters Close South Hykeham Erection of a garden room – **Appeal dismissed**
12. **Hykeham Joint Neighbourhood Plan update**
  - b) Report from meeting of HNP review Steering Group held on Mon 15<sup>th</sup> April 2024.
13. **10 Year Strategy Working Party events update.**
  - a) Report on Parish Council Meet Your Councillors stand at Church May Fayre Mon 6<sup>th</sup> May 2024.
  - b) Update on D-Day 80 Event to mark the celebrations on Thursday 6<sup>th</sup> June 2024.
14. To approve Councillor/Clerk's training nominations.
15. Correspondence.
16. Chairman's report.
17. Clerk's report.

18. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda.  
19. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items.

**Date and Time of Next meetings: –**

10 Year Strategy Working Party meeting Weds 12<sup>th</sup> June 2024 6.30pm

June Parish Council Meeting Weds 12<sup>th</sup> June 2024 7.00pm

Carolyn Wilkinson Clerk 2<sup>nd</sup> May 2024