

Clerk: Carolyn Wilkinson. Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Acting Clerk's minutes of the January Parish Council meeting of South Hykeham Parish Council held on Wednesday 10th January 2024 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors Mrs P Whittaker (Chairman), D Rowson (Vice Chair), P Driffill, S Roe, N Southam.  
In attendance: Councillor Briggs (LCC), Councillor Overton (left early to attend other meetings)  
Public Forum: There were no members of the public present so there was no Public Forum.

In the absence of the Clerk, who had sent her apologies, Cllr Rowson agreed to take the minutes of the meeting. The Meeting opened at 7.00pm with the Chairman welcoming those present.

**1. To receive apologies for absence and to resolve to accept the reasons given.** Cllrs Mrs Graham & Mrs Dillon-Jones had sent their apologies. Cllr Roe proposed, seconded by Cllr Driffill and unanimously resolved on a show of hands that the reasons for absence should be accepted. PC Rimmer of the Police Beat Team had also sent his apologies which were noted.

**2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider members' written dispensation requests.** There were no declarations of interest.

**3. To receive County and District Councillors' reports – for information only. Items raised for any decisions will appear on the agenda for the next meeting.**

Councillor Briggs advised that discussions were ongoing with Senior Police Officers regarding the reduction in the local Police presence due to the shortage of PCSO's.

Cllr Mrs Overton (who arrived at 7.15 from another meeting and left for a further meeting shortly afterwards) reported that discussions and consultations regarding devolution were ongoing. Similarly, discussions and consultations regarding solar panel farms were also ongoing and a dedicated team was being assembled to oversee applications and implications.

Cllr Roe reported that the County Council was continuing to discuss upcoming precept calculations and was looking into flood prevention measures.

**4. To receive the Police report.** In the absence of a representative from the Police Beat Team there was no report.

**5. To resolve to adopt the Clerk's notes of the meeting held on 13th December 2023 as the minutes of that meeting.** Proposed by Cllr Rowson, seconded by Cllr Roe and unanimously resolved on a show of hands that the Clerk's notes were adopted as a true record of that meeting. The Chairman signed the minutes.

#### **6. Finance.**

**a) To resolve to ratify the renewal of the annual Data Protection registration.**

Cllr Mrs Whittaker proposed, seconded by Cllr Rowson that council should resolve to ratify the annual Data Protection registration which was unanimously resolved on a show of hands.

**b) To resolve to approve the payment of accounts for January 2024.**

Cllr Mrs Whittaker proposed, seconded by Cllr Rowson that council should resolve to approve the payment of accounts for January 2024 which had been circulated to members. The motion was unanimously resolved on a show of hands.

| Payee                    | Expenditure               | Amount           |
|--------------------------|---------------------------|------------------|
| C. Wilkinson             | Salary                    | £814.80          |
| HMRC                     | NICS                      | £239.67          |
| Three.co.uk              | iPad and Sim monthly plan | £13.10           |
| Giff Gaff                | Mobile monthly payment    | £10.00           |
| ICO                      | Renewal                   | £40.00           |
| <b>Total Expenditure</b> |                           | <b>£1,117.57</b> |

**c) To resolve to renew the annual subscription for LALC membership 2024/25.** Cllr Mrs Whittaker proposed, seconded by Cllr Rowson that council should resolve to renew the annual subscription for LALC membership 2024/25. The motion was unanimously resolved on a show of hands.

**Clerk to renew by due date**

**d) To resolve to renew the annual subscription for LALC training scheme 2024/2025.** In the absence of the Clerk this was deferred to the February meeting of Council. **Agenda item for February meeting**

**e) To resolve to renew the annual subscription to SLCC for Clerk’s membership 2024/25.** Cllr Mrs Whittaker proposed, seconded by Cllr Rowson that council should resolve to renew the annual subscription to SLCC for the Clerk’s membership 2024/25. The motion was unanimously resolved on a show of hands.

**Clerk to renew by due date**

**f) To resolve to renew the Website Maintenance Service for 2024/25.** Cllr Mrs Whittaker proposed, seconded by Cllr Rowson that council should resolve to renew the Website Maintenance Service for 2024/25. The motion was unanimously resolved on a show of hands. **Clerk to renew by due date**

**7. Parish Council meetings.**

**a) To approve the schedule of dates for Parish Council meetings 2024/25.** Cllr Driffill proposed, seconded by Cllr Southam that the schedule of dates circulated to members should be approved. The motion was unanimously approved on a show of hands.

**b) To approve the venue and housekeeping arrangements for Parish Council meetings.** Cllr Driffill proposed, seconded by Cllr Southam and unanimously approved on a show of hands that the venue of South Hykeham Community Primary School should continue to be used for monthly Council meetings.

**c) To consider the arrangements for the Annual Parish meeting to be held on 10th April 2024.** Cllr Driffill proposed, seconded by Cllr Southam and unanimously approved on a show of hands that the Annual Parish meeting should take place at South Hykeham Community Primary School on Weds 10<sup>th</sup> April 2024 6.30pm prior to the April full council meeting of that evening.

**d) To agree the arrangements for the nominations and presentation of Community Awards at the Annual Parish meeting.** In the absence of any nominations this was deferred to the February Parish Council meeting. **Agenda item for February full council meeting**

**8. Litterpicking.** To consider holding a litterpicking event to coincide with the Great British Spring Clean. This was agreed in principal and the Council also agreed to continue to carry out their regular bi-monthly litter picks as per the previously published programme.

**9.Highways matters.**

**a) Speed Indicator Device report from Cllr Roe. Noted**

**b) Outstanding/new highways faults requiring urgent attention.** Regarding the ongoing pothole problem on Beck Lane, the road surface had once again subsided to a dangerous degree. A proposal that Council write to Cllr Mrs Overton regarding the situation and requesting that she write to and liaise with NKDC and Highways was proposed by Cllr Roe, seconded by Cllr Southam and unanimously agreed on a show of hands. **Clerk to write**

**c) Report from Cllr Driffill to NKDC regarding a suspected abandoned vehicle on Meadow Lane and NKDC’s response**

Cllr Driffill had spoken to NKDC who had informed him that, legally, the car had to be left in situ for a specified time after which he should update them with the situation. **Cllr Driffill to advise NKDC**

**10. Planning matters**

**a) To consider NKDC planning applications received and to respond by deadline.**

**23/0628/OUT - Land Off Heron Walk At Apex Lake Newark Road N Hykeham** Residential Development of up to 120 dwellings (outline with all matters reserved). It was proposed by Cllr Driffill and seconded by Cllr Southam that, for reasons previously stated and lodged with Highways/Planning this Council still objects to this proposal. Unanimously agreed on a show of hands with one abstention from the vote.

**Objection/comments**

**b) 23/1159/HOUS Erection of outbuildings, relocation of entrance and new boundary wall, at 2 Wath Lane.** As previously noted and reported to NKDC planning the council continues to object to this project. Objection proposed by Cllr Mrs Whittaker, seconded by Cllr Rowson and unanimously approved on a show of hands with one abstention. **Objection/comments**

**c) To note NKDC planning decisions.** **Noted with no observations or objections**

**d) PL/0095/23 Construction of a general purpose building external storage of materials, aggregates, skips and equipment previous applications PL/0025/18 & 18/1096/CCC refer Mushroom Farm, Boundary Lane.** No objection: proposed by Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands with one abstention. **No objection/comments**

**11. Hykeham Joint Neighbourhood Plan update and change of date to 22nd January 2024 for the next meeting of the HNP Review Steering Group.** Noted and, prior to tonight’s meeting, invitations to attend were given to Reverend Collins and to Mr Richardson from the Village School.

**12. Report from 10 Year Strategy Working Party meeting of this evening.**

**a) To consider communication from the Pageantmaster to mark the D-Day 80 celebrations on 8th June 2024.** Various suggestions were made and discussed and it was agreed that Council would also like to involve the Church, the School and local residents and that approaches should be made to all parties before February’s Council meeting. **Agenda item for next meeting**

**13. To approve Councillor/Clerk’s training nominations.** In the absence of the Clerk this item was deferred to the February meeting. **Agenda item for next meeting**

**14. Correspondence.** None received.

**15. Chairman’s report.** No matters to report.

**16. Clerk’s report.** No matters to report.

**17. Parish Councillors’ reports.** No matters to report.

**18. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act.** No matters to discuss under this item.

**Date & Time of Next meetings: –10 Year Strategy Working Party Meeting Wed 14th Feb. 2024 6.30pm  
Full Parish Council Meeting Wed 14th Feb. 2024 7.00pm.**

There being no further business the meeting closed at 8.10pm.

Chairman .....Date.....