

**Clerk: Carolyn Wilkinson Website:** <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the July Parish Council meeting of South Hykeham Parish Council held on Wednesday 12<sup>th</sup> July 2023 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors Mrs P Whittaker (Chairman), P Driffill, D Rowson, Mrs L Graham, N Southam. Clerk: Carolyn Wilkinson.

Present: Cllr Marianne Overton (NKDC/LCC) Cllr Matt Lofts (NKDC) Rev. Peter Collins.

Public Forum: There were no members of the public.

The Parish Council meeting started at 7.00pm with the Chairman welcoming everyone.

**1. To receive apologies for absence and to resolve to accept the reasons given.** Apologies and reasons for absence had been received from Cllrs Mrs Dillon-Jones and Cllr Roe. Cllr Rowson proposed that the reasons for absence should be accepted. Motion seconded by Cllr Driffill and unanimously resolved on a show of hands. Cllr Alan Briggs (LCC), Cllr Ross Little (NKDC), the Police Beat Team and Pilot Officer Kristian McMullan RAF Waddington had each sent their apologies.

**2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.** There were no declarations of interest at this point.

**3. To receive County and District Councillors reports – for information only. Items raised for decision will appear on the agenda for the next meeting .**

Cllr Roe had sent a report in his absence about the barrier at the Mill Lane end of the bridleway. He is chasing up on a satisfactory resolution to the extension of the barrier with bollards at the appropriate width for a horse to pass through. The work is scheduled but there may be a delay in completing it. Cllr Overton had sent a written report which had been copied to all members. There are some issues over planning matters relating to the traveller site at Beckingham which are being investigated by NKDC. There is to be an enquiry held at the New Life Church in Sleaford.

Cllr Overton gave a brief update on the Fosse Green Energy Development and a letter from the Planning Inspectorate inviting consultation bodies to respond by July 18<sup>th</sup>. Developers are contacting landowners asking for more land for solar panels and there is currently no limit in planning and no strategy. Visual impact on designated areas and the change to the character of the landscape should be significant factors as well the use of agricultural land on such a large scale which would have a cumulative negative impact.

Cllr Lofts reported that NKDC is looking at the issue of Anti-Social Behaviour across the District and looking at ways to resolve the problem. This was something that the PCSOs were particularly successful at addressing. Cllrs Overton and Lofts left the meeting at this point.

**4. To receive the Police report.** No report.

**5. To resolve to adopt the clerk's notes of the meeting held on 14<sup>th</sup> June 2023 as the minutes of that meeting.** Proposed Cllr Rowson, seconded by Cllr Southam and unanimously resolved on a show of hands that the Clerk's notes should be adopted as a true record of that meeting. **Chairman signed the minutes**

**6. To receive the report from the 10 Year Strategy Working Party meeting of this evening.**

**a) To confirm the arrangements for the Armistice Day Service on Saturday 11<sup>th</sup> November 2023 11am.**

Reverend Collins confirmed his willingness to conduct the service as in previous years. John Richardson, South Hykeham CP School had confirmed that some of his pupils would be taking part in the service and doing readings etc. Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously approved on a show of hands that invitations should be extended to the usual guest list and that the arrangements should be as in previous years. The Clerk had been asked to make enquiries about a road closure as the service falls at the weekend and it could be busier than usual. **Clerk to investigate/request**

Other suggestions that had been made for inclusion in the 10 Year Strategy was that there should be a defibrillator for every 4 streets and that ecology should feature in the plan. **To be discussed further at the September meeting/ suggestions to be submitted to the next 10 Year Strategy meeting for investigation**

**b) To consider suggestions put forward for a Parish seasonal event.** A Christmas event was suggested. **To be discussed at the next working party meeting and brought to full council for a decision.**

**7. Finance.**

**a) To resolve to approve the payment of accounts for July 2023.** Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Amazon	Printer Paper	£27.80
R Popplewell	Internal audit	£90.00
C. Wilkinson	Salary	£611.00
HMRC	NICS	£153.69
Giff Gaff	Mobile monthly payment	£10.00
Three.co.uk	iPad and Sim monthly plan	£13.10
<b>Total Payments</b>		<b>£905.59</b>
<b>Total income</b>		<b>0</b>

Cllr Mrs Graham arrived at this point and apologised for her late arrival.

**b) To review the Parish Council policy for grants and donations.** Proposed Cllr Rowson, seconded by Cllr Mrs Graham and unanimously resolved on a show of hands that the revised document should be adopted. **Clerk to advertise on website and in Witham Herald**

**8. Highways matters**

**a) Speed Indicator Device report from Cllr Roe.** In the absence of Cllr Roe the report was noted.

**b) To report outstanding/new highways faults requiring urgent attention.** No new matters to report.

**9. Bus Shelter at Thorpe Lane update.** As the locations for the Coronation benches have not yet been agreed it has not been possible to ask for quotes. It was unanimously agreed that the contractors should be asked to quote for the bus shelter removal/reinstatement of the concrete plinth and at the same time asked to quote for the bench installations/new plinths as it would be more cost effective. The Licence has already been granted for the removal of the old bus shelter and the installation of a new one. **Clerk to ask licensed contractors to quote for the work**

**10. To confirm the exact locations for the Elizabeth II and the Charles III benches.** Cllrs Mrs Whittaker, Rowson and Driffill had looked at suitable locations within the Parish boundary in the vicinity of Newark Road and Mill Lane. Cllr Mrs Whittaker proposed that the King Charles III bench should be installed on the verge adjacent to 525 Newark Road and the Elizabeth II bench should be installed on the verge at Mill Lane at the eastern side of the public right of way, north of the access to the pumping station.

These locations are subject to the approval of LCC.

**Clerk to apply to LCC for the necessary permissions to install the benches at these locations.**

**11. Planning matters**

**a) To consider NKDC planning applications received and respond by deadline.**

23/0697/HOUS Ripon House 499 Newark Road North Hykeham - Proposed alteration and extension to property and erection of triple garage Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously approved on a show of hands that there were no objections and no comments.

23/0515/LDPRO Broxburn Caravan Pk Application for a certificate of lawfulness of proposed use or development for the siting of 7 additional caravans update. Application withdrawn. **Noted**

**b) To consider NKDC Tree Preservation Order applications received and respond by deadline None**

**c) To note NKDC/LCC planning decisions.**

**Approvals**

23/0455/HOUS 6 Wath Lane South Hykeham Proposed first floor extension to create extra storey and rear and side extension to create Annex **Noted**

23/0303/VARCON Chestnut Cte 18 Thorpe Lane South Hykeham Application to vary condition 4 (approved plans) re planning permission 21/1192/RESM (Reserved matters application for the erection of 2 dwellings with appearance, landscaping, layout and scale to be considered pursuant to application 18/0096/OUT **Noted**

**12. Election of member to vacancy on Human Resources Management Committee.** Cllr Rowson nominated Cllr Southam to fill the vacancy. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands. Cllr Southam was duly elected to the Human Resources Management Committee.

**13. To consider the proposal for a review of the Hykeham Joint Neighbourhood Plan following the adoption of the Central Lincs Local Plan 2023 and to confirm attendees at the presentation by Consultant Luke Brown at NHTC on 26<sup>th</sup> July 2023 6.30pm.** Members agreed that in order to consider this proposal they needed to attend the presentation in order to make an informed decision.

**14. Litterpicking report and proposed date of next litterpick on Saturday 9<sup>th</sup> September 2023.**

Members of Council were asked to make themselves available for the next Parish Council litterpick the assembly point being Beechcroft Drive amenity space where the litterpicking equipment will be issued.

**15. Correspondence.**

**a) Email from Fosse Green Energy re: public consultation Sept/Oct 2023 regarding their proposal for a new solar & energy storage park with ancillary infrastructure on land South West of Lincoln in N Kesteven. Noted**

**b) Central Lincolnshire Planning Obligations SPD Consultation. Noted**

**16. Chairman's report. No report**

**17. Clerk's report. No report**

**18. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda. No reports for consideration.**

**19. To resolve to approve nominations for Councillor/Clerk Training.** Cllr Mrs Whittaker proposed that Cllr Southam should attend the new councilor training subject to availability. Cllr Rowson seconded the motion that was unanimously approved on a show of hands. **Clerk to book a place**

**20. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items.** Cllr Rowson proposed, seconded by Cllr Mrs Whittaker and unanimously approved on a show of hands that the meeting move into closed session in order to discuss the arrangements for the Clerk's Annual Appraisal.

**21. To set a date for a meeting of the Human Resources Management Committee in order to conduct the Clerk's Annual Appraisal.** Cllrs Rowson and Southam are to conduct the Clerk's appraisal at a date and time to be agreed and to report back to full council.

**Date and Time of Next meetings: –**

**10 Year Strategy Working Party meeting Weds 13<sup>th</sup> September 2023 6.30pm**

**September Full Council meeting Weds 13<sup>th</sup> September 2023 7.00pm**

**There being no further competent business the meeting closed at 8.25pm.**

**Chairperson .....**

**Date.....**