

SOUTH HYKEHAM PARISH COUNCIL

The South Hykeham Annual Parish Council meeting will take place on Wednesday 10th May 2023 7.00 pm at South Hykeham Community Primary School, Wath Lane, S Hykeham.

AGENDA

1. Election of Chairman. To receive the Chairman's Declaration of acceptance of office.
2. Election of Vice Chairman. To receive the Vice Chairman's Declaration of acceptance of office.
3. To resolve to come out of formal session for a 15 minute public forum when members of the public may ask questions or make short statements to the Council. If there are no members of the public present the Council meeting will commence promptly at 7.00pm.
4. To receive apologies for absence and to resolve to accept the reasons given.
5. To resolve to receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.
6. To receive the Police report.
7. To receive County/District Councillors written reports – for information only. Items raised for decision will appear on the agenda for the next meeting.
8. To resolve to adopt the notes of the Parish Council meeting held on 12th April 2023 as the minutes of that meeting.
9. Election of Committee Members.
 - a) Election of members of Human Resources Management Committee (3 members/1 reserve)
 - i) To review the terms of reference for the Human Resources Management Committee.
 - b) Election of members of the 10 Year Strategy Working Party (5 members/1 reserve)
 - i) To review the terms of reference for the 10 Year Strategy Working Party.
 - c) Election of representatives on Village Hall Committee (2 members/1 reserve).
10. Matters arising from District and Parish Council Elections Thursday 4th May 2023.
11. To consider expressions of interest for Parish Council vacancies (3) 2 for Danker Ward/ 1 for Crow Ward and to fill vacancies by co-option.
12. To resolve to approve the revised Parish Council Standing Orders.
13. Finance.
 - a) To resolve to approve the Parish Council's unaudited accounts for 1st April 2022 to 31st March 2023.
 - b) Ratification of the renewal of the Parish Council Insurance Long Term Agreement Policy for current year.
 - c) To resolve to approve the payment of accounts for May 2023.
 - d) Reserves review – to review reserves and ear-marked expenditure.
 - e) Request from South Hykeham Community Primary School for donation towards school library upgrade or to consider the purchase of commemorative Coronation items to gift to the pupils.
14. To resolve to adopt the revised Financial Regulations.
 - a) Ratification of the Council Debit card policy.
 - b) Ratification of the BACS/CHAPS payments policy.
 - c) Ratification of the Council Direct Debit policy.
15. Annual Governance and Accountability Return (AGAR) 2022/23 PKF Littlejohn.
 - a) To resolve to approve the Annual Governance Statement (Section 1)2022/23.
 - b) To resolve to approve the Accounting Statements (section 2)2022/23.
16. Highways matters
 - a) Speed Indicator Device report from Cllr Roe.
 - b) To report outstanding/new highways faults requiring urgent attention.
17. Bus Shelter at Thorpe Lane update.
18. To confirm the exact locations for the Elizabeth II and the Charles III benches.
19. Planning matters
 - a) To consider NKDC planning applications received and respond by deadline.
 - b) To consider NKDC Tree Preservation Order applications received and respond by deadline
 - c) To note NKDC/LCC planning decisions.
20. Litterpicking report and confirmed date of next litterpick on Saturday 10th June 2023.
21. Correspondence.
22. Chairman's report.
23. Clerk's report.
24. Parish Councillors' reports –information only/items requiring a decision will appear on a future agenda.
25. To resolve to approve nominations for Councillor/Clerk Training.

26. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items.

27. To review the Parish Council's current banking arrangements and to seek an alternative banking provider better positioned to service the Parish Council's accounts.

Date and Time of Next meetings: –

10 Year Strategy Working Party meeting Weds 14th June 2023 6.30pm

June Full Council meeting Weds 14th June 2023 7.00pm

Carolyn Wilkinson Clerk 2nd May 2023