

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the July Meeting of South Hykeham Parish Council held on Wednesday 13th July 2016 at 7.00 pm. in South Hykeham Village Hall.

PRESENT: Councillors: Mrs Locker (Chairman), D Rowson, P Driffill, M Main, Mrs L Graham, S Roe. Carolyn Wilkinson, Clerk.

IN ATTENDANCE: There were no members of the public present. The Chairman welcomed everyone to the meeting.

Public Forum: No public forum as there were no members of the public present.

Action notes

1. Apologies for absence and reasons given. Apologies had been received from Cllr Mrs Whittaker as she has NKDC commitments this evening. Apologies had also been given by Cllr Mrs Pat Woodman MBE NKDC and Cllr Mrs S Howe who also have NKDC commitments.

2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011. There were no declarations of interest at this point.

3. Police Report There had been no reported crime. PCSO Mackie and PCSO Hill apologised for their late arrival and reported that there have been a series of burglaries from sheds and garages on the new Tiber estate in North Hykeham area. There are currently additional night time patrols aimed at tackling this problem and the team is trying to educate the residents to lock up their outbuildings. Tel: 101 to report incidents mobile numbers should not be used to report crimes. PCSO Mackie is to ask the Road Safety Partnership if they can carry out some enforcement at South Hykeham. Civil enforcement manage double yellow lines but the PCSOs can take action for obstruction on the footpath. PCSOs will speak to Headteacher to see if he can send a note out with the pupils at the start of new term advising parents of careful parking at schools. The police left at this point.

4. Notes of the Parish Council meeting held on 8th June 2016 to be approved as the minutes of that meeting. Cllr Roe proposed, seconded by Cllr Mrs Graham that the clerk's notes should be adopted as the minutes of the meeting held on 8th June 2016. Unanimously approved on a show of hands. Cllr Mrs Locker signed the minutes.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting. Cllr Mrs Woodman had sent a report for the meeting which the clerk read out.

There has been an update on Devolution from NKDC Chief Executive. The public consultation is in the County News or comments can be made on the website.

The Draft Lincs Local Plan has been submitted to the Inspector and it is hoped that the public inquiry will take place in September 2016.

There was an official opening of the sports centre at North Hykeham, now named ONE NK.

The new children's play area at Whisby, Otters Reach, has had over 3000 children visiting it since it opened at the end of April. The outside play area, Little Darters, should have its refurbishment finished by the end of the month.

Social housing is under construction in Brant Broughton.

Nominations for Community Champions can now be made and there is more information on the website. **Suggestions for nominations to be brought to September meeting of council.**

6. Finance – a) To approve the payment of accounts for July 2016.PAYMENTS

SLCC	Clerk's renewal of subscription (cheque no. 100467)	£103.00
Glasdon	New litter bin (cheque no. 100468)	£190.80
C. Wilkinson	Salary (cheque no. 100469)	£403.72
Post Office Ltd (HMRC)	Tax & NICs (cheque no. 100470)	£21.00
Total expenditure		£718.52

Cllr Mrs Graham proposed that the payment of accounts should be approved. Cllr Main seconded the motion that was unanimously approved on a show of hands.

b) To receive the budget report to 30th June 2016. Cllr Driffill proposed that the budget report should be approved. Cllr Rowson seconded the motion that was unanimously approved on a show of hands. Cllr Mrs Locker checked that the bank account balances agreed with the budget report balance sheet and initialled them.

c) Letter from Reverend P Collins re: the Albert Medley Trust Fund & upkeep of associated graves at St Michael's Churchyard, S Hykeham. Cllr Mrs Whittaker as the only current signatory on the account had checked the bank statements and confirmed that the balance of interest accrued since the last payment had been made to South Hykeham Parish Council and South Hykeham Parochial Church Council amounted to £16.31 to be divided equally between the two. There is currently only one signatory on the account but a new form of mandate was completed some time ago removing a former councillor as signatory and replacing her with a currently serving councillor. The bank has not yet confirmed that the new signatory has been added and until such a time it is not possible to write a cheque as two signatures are required. Proposed Cllr Roe, seconded by Cllr Main and unanimously approved on a show of hands that a letter should be sent to Rev. Collins advising him of the amount outstanding and the current situation with regard to the signatories. **Clerk to write**

7. To consider the approval of Draft Neighbourhood Plan Policies. Cllr Main proposed, seconded by Cllr Roe that the Draft Neighbourhood Plan Policies in front of members should be approved. Council is mindful of the timescale but feel that the council should be privy to the full document allowing a period of 7 days to allow feedback from the Parish Council to be incorporated. In the absence of any feedback then the authority to be delegated to Cllrs Mrs Whittaker and Cllr Driffill to represent the views of the Parish Council. **Clerk to contact NHTC**

8. Planning a) To consider Planning Applications received.

16/0346/OUT Land off Meadow Lane Additional information consisting of car park statement outline application for the erection of 4 no. dwellings with all matters reserved and full application for the change of use of part paddock to provide car parking to serve South Hykeham Primary School and for church use/village events. **Information purposes only/ invitation from NKDC to speak at Planning Sub Committee meeting of 19th July 2016 5.00pm Noted/No representative to be sent.**

16/0394/FUL Lake View 16 Wood Lane Erection of single storey dwelling (notification of receipt of amended plans/additional information – access improvement to Wood Lane repositioned at entrance to Longacre Park rather than at entrance to the application site) **Noted**

b) To note Planning Decisions by NKDC

Advertisement consent

16/0411/ADV Soper of Lincoln Erection 1 no. illuminated fascia & 1 no. illuminated pylon **Noted**

c) To consider Tree Preservation Order applications. **None**

d) To note Tree Preservations Order decisions by NKDC. **None**

e) s 106 planning gains update. **No update at this point**

9. To agree the revised value of Parish Council owned assets taking account of depreciation. Cllr Mrs Graham proposed that the revised asset register indication values of Parish Council owned assets should be approved. Cllr Driffill seconded the motion that was unanimously approved on a show of hands.

Agenda item to purchase a new laptop next meeting.

10. To consider the proposed increase in hours for litterpicking. Agenda item for September once a report has been received from NHTC litterpicker.

a) Letter from NKDC re: Service Level Agreement – Parish Funding litterpicking and Dog Warden grants. Clerk has submitted a grant application for litterpicking funding to NKDC. **Noted**

11. To receive nominations for LALC training courses. No nominations at this point. LALC AGM bookings are now being taken.

Agenda item for September.

12. To consider Council membership of Campaign for Rural England. **Noted/no action**

13. To consider a response to the Greater Lincs. Consultation on establishing a Mayoral Combined Authority. Link has been sent to members for further perusal and possible response by individuals. Cllr Phillips LCC arrived at this point. Council agreed to allow Cllr Phillips to give his report. He apologised for his late arrival but he had already been at another meeting at Carlton le Moorland. Police and crime commissioner is still also a County Councillor and is a back bencher. Stuart Tweedale is his assistant and is also a County Councillor. Blue light project merger of fire, police and ambulance is under consideration. The idea in Lincs is that the Fire Brigade and Police can be merged with the Fire Brigade HQ call centre to be moved to Nettleham. South Park Avenue to be closed. These proposals will put out to public consultation eventually. The other consultation is Devolution which may result in big changes. Greater Lincs authority which will sit above the County Council and will draw down extra money but there is no appetite for appointing a mayor which is a condition of the Devolution proposal.

Re-election of County Council is due in May 2017. Still pushing for improved roads and the hope to open another tip to replace Leadenham and Whisby.

Improvements to Lincoln Castle and the poppy display art installation have proved very popular. The Whisby park and ride has ceased. There are still major problems with the outside provider for accounting systems and fines have been imposed as obligations have not been met.

Highways have drawn down extra funding and priority works are being undertaken. Cllr Phillips left the meeting at this point.

14. To consider the adoption of a policy for dealing with press & media enquiries. Cllr Mrs Graham proposed that the Council should approve the policy in front of members this evening. Cllr Rowson seconded the motion that was unanimously approved on a show of hands.

15. Community Governance Review.

a) To consider the formation and terms of reference of a joint North and South Hykeham Planning Committee. Cllr Roe proposed that the terms of reference in front of members this evening should be taken to the next meeting of the working party which is due to meet in order to consider

the workings of a joint planning committee. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands.

Cllrs Mrs Whittaker and Driffill are the Council’s representatives on that working party.

b) Matters for consideration following presentation by Marcella Heath NKDC on process for amalgamation of South Hykeham Parish Council with North Hykeham Town Council. Cllr Mrs Locker reported that she had received an email from Cllr Charters of North Hykeham Town Council suggesting the formation of an informal working party without the clerks present to consider the proposal to amalgamate the two councils and to consider the pros and cons to help structure the discussions at the next meeting in September. A week on Friday had been suggested. **Noted**

16. Correspondence.

a) Email from LCC Footpaths Officer re: obstruction of Public Footpath 7 Beechcroft. Noted

b) Letter from NALC re: Fly a Flag for the Commonwealth 13th March 2017. Noted

17. Chairman’s report. No report.

18. Clerk’s report. Letter from NKDC re. Proposed NKDC Corporate Open Space strategy and forthcoming consultation. **Noted**

19. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. Letter has been sent to Marcella Heath thanking her for the presentation last week.

Cllr Roe advised that he has joined the Conservative Party and may possibly stand as County Councillor and District Councillor. **Noted**

20. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Proposed Cllr Roe seconded by Cllr Main that the Council should move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Cllr Roe proposed that standing orders should be suspended in order to allow the meeting to continue beyond 9.00pm. Unanimously agreed.

f) Report from meeting at North Hykeham Town Council with Church Commissioners to discuss their master plan to be included in the emerging Local Plan. Cllrs Mrs Locker, Driffill and Roe had attended the meeting at NHTC. CCfE Grange Farm Land Budget plan email circulated to all. Members were reminded that matters dealt with in closed session should not be shared with anyone outside of the Council.

21. Date and Time of Next full council meeting –Wednesday 14th September 2016 7.00pm.

There being no further competent business the meeting closed at 9.11pm.

Chairman..... Date.....