

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the April Meeting of South Hykeham Parish Council held on Wednesday 13th April 2016 at 7.30 pm. in South Hykeham Village Hall.

PRESENT: Councillors: Mrs P Whittaker (Chairman), D Rowson, P Driffill, M Main, Mrs D Locker, Mrs Graham, S Roe. Carolyn Wilkinson Clerk.

IN ATTENDANCE: Cllr Mrs Howe NKDC. There were no members of the public present. The Chairman welcomed everyone to the meeting.

Public Forum: No public forum as there were no members of the public present.

Action notes

1. Apologies for absence and reasons given. Apologies had been given by Cllr Mrs Pat Woodman MBE NKDC and the Lincolnshire Police Beat Team. Cllr Mrs Woodman is attending another Parish Council meeting this evening. Apologies noted from Cllr R Phillips LCC who is attending another meeting this evening.

2. To receive any declaration of Interests in accordance with the requirements of the Localism Act 2011. There were no declarations of interest at this point.

3. Police Report. In the absence of a member of the Beat Team the Clerk gave the report. There were no crime incidents to report since the last meeting of the Parish Council.

4. Notes of the Parish Council meeting held on 9th March 2016 to be approved as the minutes of that meeting. Cllr Roe proposed, seconded by Cllr Driffill that the clerk's notes should be adopted as the minutes of the meeting held on 9th March 2016. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting. Cllr Mrs Howe NKDC gave her report.

Steve Clegg was recently elected in the bi-election held in the Cranwell & Ashby le la Launde Ward within the District.

The Executive Board has approved a Sport & Physical Activity Charter with the aim of providing a clear direction for individual's health, addressing obesity and the risk of diabetes and heart disease. It has also signed up to a Hate & Crime Charter to protect residents from these types of offences.

The District is encouraging community groups, landowners and local councils to light a beacon as a tribute to the Queen's 90th birthday on 21st April. Norton Disney Parish Council is holding an event at Norton Lodge to celebrate the Queen's 90th birthday on 21st April at 6.30pm with a beacon being lit at 7.30pm. Free entry, fireworks, BBQ, music, etc. The District is happy to advise and promote any local arrangements.

The District is rated 14th in the country as a great place to live (up two places from last year).

There is a drop-in event tomorrow, (12.04.16), at Lincoln Guildhall, offering landlords of private, rented housing advice and guidance regarding recent changes in legislation to ensure properties meet the required standards for conditions, safety and energy efficiency.

IT Taster Day on Wednesday (13.04.16) at The Venue, Navenby (10am-2pm) aimed at guiding anyone unsure of digital media.

Otters Reach, a new children's indoor adventure playground opened on 9th April at Whisby Natural World Centre - providing an all weather experience and educational resource for toddlers and young children. Cllr Mrs Howe left the meeting at this point.

6. Finance**Action notes**

a) To approve the payment of accounts for April 2016. Proposed Cllr Main, seconded by Cllr Mrs Graham and unanimously approved on a show of hands that the payment of accounts in front of members should be approved.

PAYMENTS

LALC	Annual subscription 2016/17 (cheque no. 100453)		£259.60
LALC	Annual Training subscription 2016/17 (cheque no. 100454)		£80.00
LALC	Prevention is better than cure training (cheque no. 100455)		£52.50
Hill Holt Wood in the Community	Installation of cork backing to 2 noticeboards (cheque no. 100456)		£96.00
C. Wilkinson	Salary	£307.83	£316.83
	Travelling	£9.00	
	(cheque no. 100457)	Total expenditure	£804.93

Income

NKDC	Precept 2016/17	Precept	£10,450.86	£10,673.00
		Grant	£222.14	
Barclays	Interest Business Saver Acc			£0.61

7. Accounts for the year ended 31 March 2016. The Clerk had prepared the financial statement for end of Financial year which had been copied to members for this evening along with the balance sheet to 31st March 2016. Cllr Mrs Graham proposed, seconded by Cllr Main that the accounts for the year ended 31st March 2016 should be approved by the Parish Council. Unanimously agreed on a show of hands. The bank statements to 31st March 2016 were checked and the chairman initialled the bank statements to confirm that the bank balances tallied with the balance sheet to 31st March 2016.

The bank statements for the Albert Medley Trust Fund were checked and the balance of £3,216.93 was confirmed. It was unanimously agreed that as the interest for the current year was only £0.56 that it should remain in the account. Under the terms of the will the interest only can be used for the joint advantage of parishioners and the Church, with the capital to remain invested in the account.

8. Letter from Grant Thornton and submission date for audit of accounts 2015 /16. External audit called for 10th June 2016. Clerk to make the necessary arrangements with internal auditor to complete his portion of the Annual Statement prior to submission to the external auditor by due date.
Clerk to arrange visit to internal auditor/submit return by due date

9. Planning**a) Planning Applications to be considered by the Parish Council**

16/0237/FUL	Pennell & Sons Ltd Newark Road S Hykeham	Installation of a temporary 20ft converted shipping container	No objection
16/0281/FUL	Roman Way S Hykeham	Erection of proposed 2 storey hybrid scheme of B1(a), B1(c) & B8 uses	No objection
16/0307/OUT	The Georgette, 33 Meadow Lane	Outline application with access under consideration in respect of the erection of 1 no. detached dwelling	No objection

Cllr Mrs Locker indicated a personal interest in this application as she owns a neighbouring property

and took no part in the vote. After some discussion it was agreed that there was no objection to this proposal.

No objection

16/0346/OUT Land off Meadow Lane Outline application for the erection of 4 no. dwellings with all matters reserved and full application for the change of use of part paddock land to provide car parking to serve South Hykeham Primary School. **No objection/comments that the parking space should be used for school and community use.**

b) Planning Decisions by LCC

16/0216/16 South Hykeham Primary School Construction of single storey classroom extension, associated retaining wall & pathway & relocation of small play area

Noted

Planning Decisions (query over compliance with Planning Conditions)

15/0194/FUL Hope Meadows Riding School Formation of outdoor ménage with associated fencing, lighting & parking area & change of use to form commercial riding stable Proposed that representatives of the Council attend a site meeting with NKDC to look into the non-compliance of planning conditions.

Clerk to request site visit

c) Tree preservation order applications considered by the Parish Council

N512-2 The Oaks 9 Thorpe Lane Oak –remove epicormic growth, reduce by 2-3m
N575-4 2 The Drove S Hykeham Reduce oak x 2

No objection/agreed to accept NKDC Tree Officer decision for both applications to carry out work

d) Tree Preservation Order decisions by NKDC

N575 S Hykeham 4 The Drove S Hykeham Oak - lateral crown reduction of western canopy by max. of 1.5m **Noted**
The Drove 2002
N184-19 1 The Birches S Hykeham Lateral crown reduction of eastern canopy to give a maximum clearance of 1.5m to adjacent building **Noted**

Cllr Phillips arrived at this point and apologised for his late arrival as he had been in another Parish Council meeting this evening. It was agreed that the order of the agenda should be changed in order to accommodate Cllr Phillips to enable him to give his report.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting.

Cllr Phillips was invited to give his report. He reported that there has been some discharge of raw sewage into a field near to the tyre business on Long Lane. It is alleged that there is a drainage problem because the dyke is overgrown and hasn't been cleared for some time. It had been suggested by LCC Highways that the reason the overgrown dyke has not been cleared out is because Parish Council planted trees are obstructing access to enable clearance of the dyke to be undertaken. Members of the Council were in agreement that the trees should not be cut down. **Parish Council to investigate and bring back to the meeting next month.**

Pothole repairs have been ongoing and will continue to be prioritised. It is unlikely that Whisby recycling centre will re-open as it was. Cllr Phillips reported that a considerable number of tyres have been dumped on the roadside on the exit from the Parish. NKDC is aware.

Cllr Rowson advised Cllr Phillips that there is an ongoing problem with the drainage near the church which has been reported to LCC Highways. Cllr Phillips left after giving his report.

9 e) To consider the s106 planning gains relating to development of Land at Thorpe Lane, South Hykeham 13/1464/FUL Erection of 38 dwellings. Clerk to contact Jayne McMath and Chris Marsh the Footpaths Officer at LCC to see if there is the opportunity to use the s106 payment for the

improvement of the connecting path/bridleway to improve the access to South Hykeham CP School from the Newark Road area. Additional ideas to be brought forward to the next meeting for consideration.

Clerk to investigate/ Agenda item for next month.

10. Update on recent modifications to new Parish noticeboards. Cllr Mrs Whittaker has spoken to Hill Holt Wood as the cork backing that had been installed was of poor quality but it has now been replaced and is satisfactory. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands that the cheque in payment for the new cork backing should be sent to the contractor as the work has now been done to an acceptable standard. **Clerk to post cheque**

11. To consider the purchase of new hooded litterbin for installation at Meadow Lane.

Proposed Cllr Mrs Graham seconded by Cllr Mrs Locker that the hooded litterbin for pole fixing from Glasdon should be purchased in deep green.

Clerk to order

12. To consider the report from North Hykeham Town Council on monthly litterpicking activities.

North Hykeham Town Council had reported that the litterpickers were struggling to effectively carry out litterpicking particularly at known hotspots for 5 hours per month and it was suggested that an increase in hours might be considered. Cllr Roe declared a personal interest as he is involved in the management of the litterpicking team at North Hykeham Town Council. Clerk to contact NHTC to see how much time the litterpickers require in order to carry out the litterpicking effectively.

Clerk to contact NKDC/Agenda item for next meeting/fly-tipping to be reported

13. Correspondence

a) Email from Anglian Waters Pollution Prevention Team re: Pollution Watch campaign. **Noted**

b) Letter from LCC regarding cessation of grant funding for the Parish Paths Partnership. **Noted**

c) Email from LCC re: the provision of street lighting in Lincolnshire and savings of £1.7m per year. **Noted**

d) Reminder letter from NKDC re: legal requirements on elected members and their responsibilities. **Noted**

14. Neighbourhood plan update.

a) **To consider the Hykeham Transport Study undertaken by Aecom.** Concern had been raised with North Hykeham Town Council and Globe consultants that the report made little if any mention of South Hykeham although it was commissioned as a joint Transport Study. The Neighbourhood Plan working party has contacted Aecom to express dissatisfaction with the report.

15. To consider the proposal for a joint North and South Hykeham Parish Council. The Electoral Services Manager to be invited to attend a joint council meeting to discuss the process for establishing a joint council. **Clerk to arrange/contact NHTC for use of their Council Chamber**

16. Chairman's report. No other matters to report other than report given at Annual Parish meeting.

17. Clerk's report. Bus stop pole at Beck Lane/Long Lane has been replaced.

IRIS payroll subscription cancelled as Clerk uses HMRC Basic Tools which is free.

Central Lincs Proposed Submission Local Plan Events consultation events circulated to members.

Whisby and Leadenham recycling centres have now closed.

18. Parish Councillor's reports – for information only/items raised for decision will appear on the agenda for the next meeting. Agenda items to be considered at Annual Parish Council meeting.

Parish Council telephone. Banking arrangements.

Cllr Roe advised that NHTC is trialling the use of carpark at cemetery for school parking in the afternoon between hours of 3.00pm to 3.30pm until the end of this school year as long as there are

no problems. Cllr Mrs Locker advised that there are problems with post/deliveries as a result of there being a Meadow Lane at both South Hykeham and North Hykeham. Residents of South Hykeham are getting calls/post intended for North Hykeham residents and presumably vice versa.

Clerk to investigate the process for changing street names/agenda item for next meeting

19. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. There were no matters to consider under this heading.

20. Date and Time of Next meeting –Annual Parish Council meeting Wednesday 11th May 2016 7.00pm

There being no further competent business the meeting closed at 9.07pm.

Chairman..... Date.....