

*Clerk: Carolyn Wilkinson* <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the June meeting of South Hykeham Parish Council held on Wednesday 14<sup>th</sup> June 2017 at 7.00 pm. in South Hykeham Village Hall.

**PRESENT:** Councillors: Mrs Whittaker (Chairman), Mrs D Locker, P Driffill, Mrs L Graham, D Rowson, S Roe. Clerk: Carolyn Wilkinson. Cllr Mrs Pat Woodman MBE, NKDC.

**IN ATTENDANCE:** There were 2 members of the public present. The Chairman welcomed everyone to the meeting.

**Public Forum:** Members of the public present raised the issue of the planning application relating to the Mushroom Farm, Boundary Lane, South Hykeham. A member of public advised that he felt that the public consultation had not been properly conducted and there was a query on what the process was for making representations at the LCC planning meetings. Cllr Mrs Woodman advised on the procedure for speaking at the planning meetings of NKDC but could not advise on the LCC process. Cllr Roe reported that he had attended the training at LCC and was told that he is able to speak against the application and confirmed that he has no personal or prejudicial interest in this application as the site no longer has any family connection. He reported that the planning application will be considered and determined at the LCC planning committee meeting of 3<sup>rd</sup> July 2017 at County Offices. It will not be dealt with under officer's delegated powers. It was noted that LCC Highways has not objected to this application as they have said that there have not been many accidents on Boundary Lane. One of the members of public left at this point. The Council moved into formal session for the June meeting of South Hykeham Parish Council.

#### **Action notes**

**1. Apologies for absence and reasons given.** Apologies and reasons for absence had been received from Cllr Main. Proposed Cllr Mrs Graham, seconded by Cllr Roe that the reasons for absence should be accepted. Apologies had also been given by Cllr M Thompson LCC and Cllr Mrs Howe NKDC.

**2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.**

There were no declarations of interest at this point.

**3. Police Report** In the absence of the Police Beat Team there was no report.

**4. Notes of the Parish Council meeting held on 10<sup>th</sup> May 2017 to be approved as the minutes of that meeting.** Cllr Driffill proposed, seconded by Cllr Mrs Locker that the clerk's notes should be adopted as the minutes of the meeting held on 10<sup>th</sup> May 2017 subject to one amendment which the Chairman initialled. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

**5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting.** Cllr Mrs Woodman gave her report. The transformation of OneNK and the programme of housebuilding has earned NKDC regional and national recognition and has been awarded the East Midland Award for Innovation. Otters Reach and Little Darters at Whisby continue to be very popular. The Cygnet suite is available for bookings and further information is on the website. Veterans Badges will be presented at a Veteran's Evening as part of Armed Forces Week and there will be other events and services taking place as part of the celebrations .

**Action notes**

The new Leader of North Kesteven District Council is Cllr Richard Wright and Cllr Sue Howe has been elected as Deputy Leader. The Local Plan was launched on Monday and is available on the NKDC website. The remaining member of the public left the meeting at this point.

County Councillor Roe has attended quite a lot of training and is elected to the planning and highways committees. LCC is looking to hold some highways cluster meetings and Cllr Roe has put forward NHTC offices for hosting them. For Highways to remain as they are at the moment they are 11.5 million pounds short of budget to fulfil the work that is required. Parish Councils need to actively pursue essential repairs. Shortfall on budget for roadmarking/signage/crossings/speed limits as well. National highways will also be carrying out some works at the crossroads at Moor Lane which will cause some major disruption.

Cllr Roe has written to the Police Inspector to find out what the police policy is for vehicles parking on pavements and causing obstruction to disabled people/pushchairs etc. Advice is to contact the PCSO in the first instance to report incidents and they will attend if possible but the staffing resources are very limited. PCSO's have no enforcement powers but can attend in an advisory capacity but only a police officer can enforce regulations if there is found to be a breach.

**6. Finance****a) To approve the payment of accounts for June 2017.****Payments**

Giff Gaff	Mobile monthly payment (Direct debit 21 <sup>st</sup> June 2017)	£15.00
NHTC	Litterpicking April/May 2017 (cheque No. 100506)	£240.00
M Pues	Internal audit (BACs payment 14/06/2017)	£60.00
HMRC	Tax & NICs (cheque No. 100507)	£32.40
C. Wilkinson	Salary	£397.16
	Travelling exps (audit) (BACs payment 14/06/2017)	£9.90
SLCC	Clerk's membership renewal (BACs payment 14/06/2017)	£93.00
	<b>Total expenditure</b>	<b>£844.01</b>

Cllr Roe proposed that the payment of accounts should be approved. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands.

**b) To receive the internal audit report.** Cllr Mrs Locker proposed, seconded by Cllr Roe that the internal audit should be received. Unanimously approved on a show of hands.

**7. Annual return 2016/17 (Grant Thornton UK LLP) update.** Sent before due date and receipt acknowledged. Inspection period is being advertised on noticeboards and on website for the statutory period.

**8. Neighbourhood Plan.**

**a) Update on progress of Neighbourhood Plan.** Cllr Roe advised that Cllr Crawley the Chairman of the Neighbourhood Plan committee has resigned. The NHTC Clerk has also resigned. After much discussion it was agreed that Cllrs Mrs Whittaker, Driffill and Mrs Locker should meet to go through

**Action notes**

the Neighbourhood Plan file in Cllr Mrs Whittaker's possession and produce a time line to try and understand the representation of South Hykeham Parish Council on the Neighbourhood Plan Committee. **Members to bring back their recommendations to full council at the July meeting.** There should have been a meeting of the NP Committee which coincided with this evening's meeting but it had been cancelled and no new date set as yet. Cllr Mrs Whittaker confirmed that the consultation mail drop was not delivered to any members of the South Hykeham Parish Council and Council questioned whether or not the majority of South Hykeham residents had received it. Cllr Mrs Whittaker had raised this at a meeting with NHTC and was told it would be looked into but there has been no feedback on that at subsequent meetings. It had been suggested that the consultation fliers should be delivered by members of South Hykeham Parish Council but the closing date for the consultation has already closed. The Clerk reported that she is currently carrying forward time in lieu of 110 hours which has accumulated over the last few months. Cllr Roe asked that this should be an agenda item for next month. **Clerk's contracted hours to be an agenda item for next month**

**b) To identify Local Priorities 2017/2018.** It was agreed that an infrastructure improvement working party should be formed to consider bids/projects to be considered at full council on the recommendation of the working party. Cllr Mrs Whittaker proposed that the working party should be made up of Cllrs Mrs Graham, Rowson, Drifill and Mrs Locker who will meet to consider suggestions to bring forward to full council. Cllr Mrs Locker will look into possible funding streams for the improvement of a cycle path/footpath joining the two parts of South Hykeham.

**Working party to meet to consider projects/report to July meeting**

**c) Response from NKDC re: query on Joint Planning Committee.** A response had been received from NKDC indicating that the role of the Planning Inspector will likely focus on the planning policies contained within the Neighbourhood Plan including reviewing the evidence base as opposed to matters relating to governance, oversight etc. The reasoning being that the role of the Inspector is to assess whether a NP fulfils the 'Basic Conditions' as set out in the Localism Act 2011 and para 8(1) of schedule 4B of the Town and Country Planning Act 1990 and which doesn't include issues such as whether a Joint Planning Committee is established by a NP group. There is however an element of the 'unknown' so it cannot be said with any certainty the inspector would take a specific interest in the Planning Committee issue.

**Noted****9. Planning****a) To consider NKDC Planning Applications received & note NKDC Planning decisions.****Planning applications for consideration by Parish Council**

17/0374/FUL 62 Thorpe Lane

Erection of single storey dwelling with detached garage &amp; all associated works (further amendment to reposition the proposed dwelling and garage)

Proposed Cllr Rowson, seconded by Cllr Mrs Graham and unanimously approved on a show of hands that there should be no objection.

**No objection****Planning decisions by NKDC****Approvals**

17/0390/FUL The Alpines, 501 Newark Road Change of use from residential to chiropractic clinic.

**Noted**

**Action notes**

17/0301/FUL Unit 22 Gateway Park wrestling	Change of use from B1, B2 & B8 to professional company (D2 use)	<b>Noted</b>
17/0393/HOUS 2 Sinderson Meadows	Erection of single storey rear side extension	<b>Noted</b>
17/0420/HOUS 28 Thorpe Lane	Removal of part of front elevation of hipped roof & construction of gable wall & pitched roof with extension to first floor bedroom	<b>Noted</b>

**b) LCC Planning application for PL/0059/17 Mushroom Farm, Boundary Lane, S Hykeham update.****Response from Parish Council****Strong objection/comments**

PL/0059/17 Mushroom Farm, Boundary Lane

To vary conditions 1, 4, 7, 11 &amp; 12 of planning permission N75/0353/15

Proposed Cllr Driffill, seconded by Cllr Roe and unanimously approved that Cllr Rowson should represent the Parish Council and draft a response which he will give at the LCC planning meeting on 3<sup>rd</sup> July 2017. **Clerk to advise LCC/Response to be circulated to members prior to the LCC meeting**

**c) Tree Preservation Orders.****d) Email from NKDC confirming end of Parish Council copy of paper plans from 1<sup>st</sup> June 2017.****Noted****Noted****10. To consider projects for s 106 planning gains.**

Agreed that this should be considered along with the Infrastructure improvement projects to be considered by the newly formed working party.

**Report to full council meeting in July****11. Community Speed Watch Initiative update. Waiting for installation of LCC posts for camera**

**12. Renewal of Clerk's Annual SLCC Membership.** Proposed Cllr Roe seconded by Cllr Mrs Graham that the Clerk's Annual SLCC Membership should be renewed. Unanimously approved on a show of hands.

**Clerk to renew****13. Correspondence.****a) Email regarding the Rural Co-operatives Programme.****Noted****b) Letter from LCC Highways re: Improvement works planned for North Hykeham crossroads.****Noted****c) Invitation from Churches Together in Lincolnshire Conference entitled 'Together – Building Stronger Communities in Lincolnshire'.****Noted****d) Fit Fields in Trust – protecting land with Fields in Trust.****Noted**

**e) Public rights of way grasscutting LCC Footpaths Officer.** Beechcroft public footpath has not been cut from Newark Road to Beechcroft.

**Clerk to advise LCC Footpaths Officer****f) LCC Highways grasscutting 2017.****Noted**

The Council considered the quote for NHTC to cut the grass at Beechcroft for 4 times during the growing season in order to improve a very badly overgrown amenity area. Proposed Cllr Mrs Graham, seconded by Cllr Mrs Locker and unanimously approved on a show of hands with one abstention from Cllr Roe who had declared a personal interest as he is a Town Councillor that the quote should be accepted.

**Clerk to arrange**

**14. Chairman's report.** The Chairman had attended some training and passed around a Road Safety Partnership leaflet for members information purposes and the noticeboards. **Clerk to scan and email to all members.**

**15. Clerk's report. No matters to report.**

**16. Parish Councillor's reports – for information only/items raised for decision will appear on the agenda for the next meeting.** Cllr Roe reported that the Hub will be open at the end of the month. Library will be going in there and also a pre-school will be operating from there during the day.

**17. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960.** No matters to discuss.

**18. Date and Time of Next meetings**

July meeting of full council Wednesday 12<sup>th</sup> July 2017 7.00pm.

There being no further competent business the meeting closed at 9.00pm.

Chairman..... Date.....