

Clerk: Carolyn Wilkinson Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the October Parish Council meeting of South Hykeham Parish Council held on Wednesday 12th October 2022 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors: Mrs P Whittaker Chairman, P Driffill, D Rowson, S Roe. Clerk: Carolyn Wilkinson.

In attendance: Cllr Mike Thompson (LCC) Cllr Marianne Overton (LCC/NKDC).

Public Forum: There were no members of the public present for the Public Forum so no matters to discuss. Cllr Mrs Whittaker welcomed everyone to the meeting.

1. To receive apologies for absence and to resolve to accept the reasons given. Apologies had been received from Cllrs Mrs Graham, Mrs Dillon and Phillips. Cllr Rowson proposed that the reasons for absence should be accepted. Motion seconded by Cllr Driffill and unanimously resolved on a show of hands. Apologies for absence were also received from the Police Beat Team and Cllr M Green NKDC. Written reports had been received from each and had been distributed prior to the meeting. **Noted**

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. To receive County and District Councillors reports. Written reports from Cllrs Green NKDC, Thompson LCC, and Overton NKDC/LCC had been circulated to members prior to this meeting and were noted. Cllr Overton updated members with additional information on the shortfall for public services caused by the mini budget. She advised that this area is getting more money for roads and LCC is hoping for an additional £12 million. She advised that there is a link on LCC website where you can join a fuel syndicate and Wellingore has recently secured a good deal through the initiative. It is recognized that there is a need to encourage energy efficiency in houses and grant applications should be open shortly. Cllr Roe advised that portfolio holder Cllr Richard Davies and Joe Phillips will be holding a site visit of NHTC and SHPC areas and invited Parish Council representatives to attend on 8th November 2022. The areas they will be covering are Mill Lane, Lincoln Road, Wetherby Crescent and Newark Road. He reported that the replacement roundabout at the Bentley Hotel will be huge and may be traffic light controlled.

There were no questions arising from the reports. Cllr Overton left the meeting at this point as she had other meetings to attend.

4.To receive the Police Report. The monthly police report had been circulated to all members of Council in advance of this meeting and was noted. The priorities for the next 3 months continue to be tackling anti-social behaviour at open spaces (town and rural) and scams crime prevention. **Noted**

5.To resolve to adopt the clerk's notes of the meeting of 13th July 2022 as the minutes of that meeting. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously resolved on a show of hands.

6. Finance. a) To resolve to approve the payment of accounts for Aug/Sept/Oct 2022. Proposed Cllr Rowe, seconded by Cllr Rowson and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.54
Amazon	Toner cartridges	£26.99
Amazon	Thermal coffee carafe	£24.70
LIVES	Training	£486.00
C. Wilkinson	Salary	£564.25
St Michael & All Angels	Grant towards burial ground maintenance	£100.00
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.54
C. Wilkinson	Salary/petty cash	£566.20
PKF Littlejohn	AGAR Audit 2021/2022	£240.00
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.54
C Wilkinson	Salary	£563.00
LALC	Networking day 6/7	£60.00
Total Payments		£2,686.76
Income		
LCC	S106 for new bus shelter	£4,740.23

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b) To consider opting in to the SAAA central external auditor appointment arrangements 2022/23 – 2026/27. Proposed Cllr Roe, seconded by Cllr Driffill and unanimously approved that the Council should opt in to the SAAA central external auditor appointment arrangements for 2022/23 – 2026/27.

c) To receive the budget report as at the end of September 2022. Proposed Cllr Roe, seconded by Cllr Driffill and unanimously approved on a show of hands that the Council should receive the budget report.

d) To receive the external Auditor Report and Certificate 2021/22. Proposed Cllr Roe, seconded by Cllr Driffill and unanimously approved that the Council should receive the report and certificate 2021/22.

7. Litterpicking

a) To confirm the purchase and installation of a new litterbin at the bus stop opposite Pennells.

Proposed Cllr Roe, seconded by Cllr Rowson and unanimously approved that the Council should purchase an additional litterbin for installation at this location. **Clerk to place order**

b) Confirmation of litterpicking poster competition for South Hykeham Community Primary School.

Closing date 4th November with entries to be judged at November meeting. 2 prizewinners of £15 book token each.

Clerk to arrange/purchase tokens

c) To confirm the programme of voluntary litterpicks during 2023. Dates confirmed as per list commencing Feb 2023 bi-monthly with additional date to coincide with Great British Springclean.

d) To approve the request from residents and NKDC for an additional litterbin at Beechcroft. Proposed that an additional litterbin should be mounted on a wooden post at this location. **Cllr Driffill to purchase post and install and submit receipt for materials to clerk for reimbursement**

8. Highways matters:-

a) Speed Indicator Device report from Cllr Roe. The spare plate is to be fitted at the end of Boundary Lane.

b) Outstanding/new highways faults requiring urgent attention. Ongoing saga at Beck Lane has been reported again on Fix my Street by Clerk. No other matters to report.

9. To consider the type of bus shelter to replace the current structure at Thorpe Lane, S Hykeham.

Funded in part by the Highways s106 contribution from 13/1464/FUL and to approve the funding for the removal of the existing bus shelter from Parish Council funds. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands that the Ace quote for a 2 bay bus shelter should be accepted. **Clerk to obtain licence from LCC for installation of shelter /obtain 3 quotes for removal of the old shelter and reinstatement of concrete plinth if required/place order for new shelter**

10. 10 Year Strategy Working Party report from meeting of this evening.

a) To consider the arrangements for 11th November 2022 Armistice Day Remembrance Service.

Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously approved on a show of hands that invitations should be sent to the usual guest list and that the wreath and poppy crosses expenditure approved as outlined by the clerk. Refreshments to be served in the church after the service. **Clerk to arrange and send out invitations**

b) To consider the purchase and installation of a memorial planter at the site of the Memorial Bench.

Deferred to future meeting/ Cllrs Rowson and Driffill to tidy the site and to clean the bench

c) To consider proposals for a Christmas event. Proposed Cllr Rowson, seconded by Cllr Roe and unanimously approved on a show of hands that there should be a Christmas Tree adjacent to the Church and that the lighting of the tree should coincide with the Church carol service if possible. School to be invited to design decorations for the tree and Mrs Driffill had offered to donate some baubles. **Clerk to contact Pennells for sponsorship of the tree and advice on lighting**

11. Planning matters

a) To consider NKDC planning applications received and respond by deadline.

22/1263/FUL Units at Boundary Lane Conversion and extension of commercial units to form gym **No objection/no comments**

22/1287/HOUS 20 Briar Close, S Hykeham Proposed two storey side extension **No objection/no comments**

b) To note NKDC planning decisions. Noted

c) Central Lincolnshire Local Plan Public Examination and hearing sessions Noted

12. To resolve to sign up to the Civility and Respect Pledge. Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously approved on a show of hands that the Council should resolve to sign up to the Civility and Respect Pledge. **Chair signed the document**

13. To approve the Parish Council Training Policy and Councillor/Clerks training nominations. None

14. Email from Anglian Water regarding two proposed new reservoirs in the East of England. Noted

15. Chairman’s report. None

16. Clerk’s report. None

17. Parish Councillors’ reports –information only/items requiring a decision will appear on a future agenda. No reports

18. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. No matters to discuss under this heading.

Date and Time of Next meetings: –

10 Year Strategy Working Party Meeting Weds 9th November 2022 6.30pm

November Full Parish Council Meeting Weds 9th November 2022 7.00pm

There being no further competent business the meeting closed at 8.28pm.

Chairperson

Date.....