

Clerk: Carolyn Wilkinson Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the July Parish Council meeting of South Hykeham Parish Council held on Wednesday 13th July 2022 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors: Mrs P Whittaker Chairman, Mrs L Graham, P Driffill, D Rowson, R Phillips. Clerk: Carolyn Wilkinson.

In attendance: Cllr Mary Green (NKDC) Cllr Mike Thompson (LCC) Cllr Marianne Overton (LCC/NKDC).

Public Forum: There were no members of the public present for the Public Forum so no matters to discuss. Cllr Mrs Whittaker welcomed everyone to the meeting.

1. To receive apologies for absence and to resolve to accept the reasons given. Apologies had been received from Cllr Roe for the June meeting which had not been recorded and the meeting of this evening. Apologies had also been given by Cllr Mrs Dillon for the meeting this evening. Cllr Mrs Graham proposed that the reasons for absence should be accepted. Motion seconded by Cllr Rowson and unanimously resolved on a show of hands. Apologies for absence were also received from the Police Beat Team. Written reports had been received from each and had been distributed prior to the meeting. **Noted**

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

a) To confirm nominations for Code of Conduct training sessions offered by NKDC to members of Council. Cllr Rowson, Driffill and Mrs Graham confirmed their availability for the online training sessions as detailed. Cllr Rowson will go to Cllr Driffill's house in order to participate. **Clerk to book places** Cllr Phillips declined to attend.

3. To receive County and District Councillors reports. Written reports from Cllrs Green NKDC, Thompson LCC, and Overton NKDC/LCC had been circulated to members prior to this meeting and were noted. In the absence of Cllr Roe NKDC/LCC there was no report. There were no questions arising from the reports.

4. To receive the Police Report. The monthly police report had been circulated to all members of Council in advance of this meeting and was noted. The priorities for the next 3 months are tackling anti-social behaviour at open spaces (town and rural) and scams crime prevention. The PCSOs continue to patrol hot spot areas and have been working closely with the NKDC ASB team with letters being sent out to parents.

Noted

5. To resolve to adopt the clerk's notes of the meeting of 8th June 2022 as the minutes of that meeting. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously resolved on a show of hands that the clerk's notes of that meeting should be adopted as the minutes.

6. Finance. a) To resolve to approve the payment of accounts for July 2022. Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.54
P Whittaker	Travelling	£6.30
C. Wilkinson	Salary	£564.25
C. Wilkinson	Postages/petty cash	£6.85
HMRC	Tax and NICS	£563.34
Andrew Deptford	Adult pads and battery for Heartsine defibrillator	£94.80
Total Payments		£1,278.03
Income		
HMRC	VAT refund	£293.61
Albert Medley Acc	Interest transfer	£6.34
Barclays	Deposit acc interest	£3.61
Total income		£303.56

b) To consider making a donation to St Michael and All Angels Church towards the maintenance of the burial ground. A grant application had been received seeking support for the upkeep of the burial ground. Cllrs Driffill and Phillips both declared a personal interest in this item and took no part in the discussion or vote. Cllr Mrs Whittaker proposed that a donation of £100 should be made to the Church. Cllr Rowson seconded the motion that was unanimously approved with 2 abstentions from the vote.

c) To ratify the expenditure for purchase of spare Heartsine defibrillator pads & battery cartridge. There is a shortage of supply of replacement battery cartridge and pads for defibrillators post Covid but the Clerk had become aware of this and had been able to secure a replacement set. The Chairman had agreed to the purchase to avoid the unit being out of commission. Proposed Cllr Phillips, seconded by Cllr Mrs Graham and unanimously approved on a show of hand that the expenditure should be ratified.

Clerk to advise Mc Donalds of the purchase of the spare set

7. Litterbin review of locations/purchase of additional litterbins.a) To consider the purchase and installation costs of a new litterbin at the bus stop opposite Pennells, Newark Road. After much

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discussion it was agreed that Cllr Mrs Whittaker would speak to Pennells to see if they might make some contribution towards the purchase and installation of a litterbin at this location. In the first instance the Clerk will request permission for the installation of the bin if it can't be attached to the timetable post. Permission for a licence to install the supporting post and bin on the highway must be obtained.

Clerk to contact LCC/Chairman to contact Pennells once permission is granted

Cllr Overton arrived at this point having come from another meeting. Proposed Cllr Mrs Graham, seconded by Cllr Phillips and unanimously approved that the order of the agenda should be suspended in order to allow Cllr Overton to give her report.

There is currently a national debate in collaboration with Local Government, SLCC, NALC, and County Associations to encourage Councils to sign up to the Civility and Respect Pledge.

Houses in NKDC are in the lowest category and there now needs to be some leveling up to bring housing up to the required standard. There is money available from Central Government to work towards achieving this.

There is a new machine for repairing roads and potholes which goes along the road and melts and then reinstates it. These repairs should be longer lasting than the previous method which was used.

As there were no questions Cllr Overton left the meeting at this point as did Cllrs Green and Thompson as they all had other meetings to attend. The normal order of the agenda was resumed.

b) Parish Council led volunteer litterpick on Saturday 9th July 2022 and approval of future dates. Dates were agreed as 10th September, 12th November and 14th January 2023 subject to suitable weather conditions.

8. Highways Matters.

a) Speed indicator device report. In the absence of Cllr Roe there was no report for this meeting.

b) Outstanding/new highways faults requiring urgent attention. There were no new matters to report.

9) To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL for replacement of the bus shelter at Thorpe Lane, S Hykeham. Agreement has been reached for the s106 Highways element of the agreement to be transferred to the Parish Council on receipt of a purchase order to raise an invoice to be submitted to Serco for payment. The Clerk has the forms to obtain permission to site a new bus shelter but information is being sought from LCC as to whether there are approved contractors for working on the highway and if there are preferred types of bus shelters. The Highways Officer Joe Phillips has advised that the Perspex type shelter which the Parish Council prefers was £6,500 when recently installed in Gainsborough. Clerk to bring information to the September meeting for consideration.

Clerk to investigate

10. 10 Year Strategy Working Party report from meeting of this evening

a) To receive the Jubilee Gala Event spreadsheet indicating income/expenditure. Cllr Mrs Graham proposed that the Gala Event spreadsheet should be received. Cllr Rowson seconded the motion that was unanimously approved. All agreed it had been a worthwhile and well supported event.

b) To consider the arrangements for Nov 2022 Armistice Day Remembrance Service.

After some discussion it was agreed that the Armistice Day Remembrance Service should take place as before on Friday 11th November 2022 11am at the Memorial Bench. The Headteacher had said that he would be happy to be involved with his pupils and Rev Collins will be approached to see if he is willing to conduct the service again. Proposed Cllr Mrs Graham, seconded by Cllr Rowson and unanimously approved on a show of hands that the service should take place with a similar format to last year with

invitations to be extended to the previous guest list and parishioners.**Clerk to arrange/order poppy wreath and poppy crosses/invitations to be sent out as before**

11. Planning matters. a)To consider planning applications received and respond by deadline.

i) NKDC Planning applications for consideration by Parish Council

22/0787/FUL Land off Boundary Lane , S Hykeham Erection of 16 no. commercial units for use with Class E(g) with associated parking **Objection – overdevelopment of the site with an out of date traffic survey which needs redoing and also concerns over trees on the site.**

b) To note planning decisions from NKDC/LCC None received

12. Correspondence.

a) Lincolnshire Minerals and Waste Local plan, Issues and Options and call for Sites. Noted

b) Bridleway – notification of temporary traffic regulation order N Hykeham/S Hykeham closure 22/08/22 – 02/09/22 for remedial works on the bridleway including installation of the barrier Noted

13. Training for Clerk and Councillors.

a) To adopt the Parish Council Training Policy. Deferred to future meeting.

b) To resolve to approve nominations for Councillor/Clerk Training/Defibrillator training.

No further nominations for training at this point. A further update was given on the defibrillator training with LIVEs with 9 candidates confirmed. 5 Parish Councillors, 2 Mc Donalds employees and 2 Church representatives. The training is scheduled for Thursday 25th August 2022. Places for Cllrs Driffill, Mrs Whittaker and the Clerk are booked for the LALC AGM and Conference on 12th Oct 2022.

14. Chairman’s report. None.

15. Clerk’s report. None.

16. Parish Councillor’s reports –information only/items requiring a decision will appear on a future agenda. No matters to report.

17. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. There were no matters to consider under this item.

Date and Time of Next meetings: – 10 Year Strategy Working Party Weds 14th September 2022 6.30pm

Parish Council Meeting Weds 14th September 2022 7.00pm

There being no further competent business the meeting closed at 8.22pm.

Chairperson

Date.....