

Clerk: Carolyn Wilkinson Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the June Parish Council meeting of South Hykeham Parish Council held on Wednesday 8th June 2022 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors: Mrs P Whittaker Chairperson, Mrs L Graham, P Driffill, D Rowson and Mrs N Dillon.
Clerk: Carolyn Wilkinson.

In attendance: None.

Public Forum: There had been no members of the public present for the Public Forum so there were no matters to discuss.

Cllr Mrs Whittaker welcomed everyone to the meeting.

1. To receive apologies for absence and to resolve to accept the reasons given. Apologies had been received from Cllr Phillips. Cllr Mrs Dillon proposed that the reasons for absence should be accepted. Motion seconded by Cllr Driffill and unanimously resolved on a show of hands.

Apologies for absence were received from the Police Beat Team, Cllr M Green (NKDC) and Cllr M Thompson (LCC). Written reports had been received from each and had been distributed prior to the meeting. **Noted**

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. To resolve to adopt the revised Members' Code of Conduct based on the Local Government Association (LGA) Model Code of Conduct effective from 22nd June 2022 and to note the NKDC training in new code. Proposed by Cllr Mrs Graham, seconded by Cllr Rowson and unanimously resolved on a show of hands that the Parish Council should adopt the NKDC adopted code of conduct with effect from Monday 13th June 2022. Members agreed that there was a need to attend the NKDC training to be offered to all members of councils who adopted the NKDC Code of Conduct based on the LGA Model Code of Conduct. **Clerk to advise NKDC/members to attend training when offered by NKDC.**

4. To receive County and District Councillors reports. Written reports from Cllrs Green NKDC, Thompson LCC, and Overton NKDC/LCC had been circulated to members prior to this meeting and were noted. In the absence of Cllr Roe NKDC/LCC there was no report.

5. To receive the Police Report. The monthly police report had been circulated to all members of Council in advance of this meeting and was noted. The priorities for the next 3 months are tackling anti-social behaviour at open spaces (town and rural) and scams crime prevention. **Noted**

Email noted from the Neighbourhood Policing Inspector advising of more focused setting of priorities for local areas.

6. To resolve to adopt the clerk's notes of the meeting of 11th May 2022 as the minutes of that meeting. Proposed Cllr Rowson, seconded by Cllr Mrs Dillon and unanimously resolved on a show of hands.

7. Finance.

a) To resolve to approve the payment of accounts for June 2022. Proposed Cllr Mrs Dillon, seconded by Cllr Rowson and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.54
C. Wilkinson	Salary/travelling exps	£563.00
C. Wilkinson	Petty cash –Gala exp.	£106.76
HMRC	Tax & NICS	£189.43
SLCC	Clerk's subscription	£144.00
Amazon	Shredded paper	£13.98
Amazon	Paint supplies for gala	£20.70
Amazon	Drawing paper for gala	£7.63
Amazon	Paint brushes for gala	£12.69
Amazon	Paint brushes for gala	£11.98
Amazon	Pritt sticks for gala	£7.33
Amazon	Printer paper	£32.99
Amazon	Crayola washable paints	£18.75
Total payments		£1,147.78
Income	Gala proceeds	£179.00
Total income		£179.00

b) To receive the internal auditor's report for the year end 31st March 2022. Proposed Cllr Mrs Graham, seconded by Cllr Mrs Dillon and unanimously resolved on a show of hands that the internal auditors report should be received.

c) Renewal of Parish Council insurance policy (2nd year of 3 year long term agreement). Proposed Cllr Mrs Graham, seconded by Cllr Mrs Dillon and unanimously approved on a show of hands that the renewal of the Parish Council insurance policy should be ratified.

d) To resolve to approve the renewal of the Clerk's annual subscription to SLCC. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands that the Clerk's subscription to Society of Local Council Clerks should be renewed.

8. Highways Matters.

a) Speed indicator device report. In the absence of Cllr Roe there was no report for this meeting.

b) Outstanding/new highways faults requiring urgent attention. New matters to report were the ongoing flooding issues at Beck Lane, numerous potholes along Boundary Lane and Long Lane. **Clerk to report on Fix my Street and remind LCC Highways Officer Rowan Smith of the Beck Lane flooding which he was investigating following the onsite meeting with Parish Council representatives.**

9) To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL for replacement of the bus shelter at Thorpe Lane, S Hykeham. There had been no further update on this long outstanding matter. **Clerk to contact Cllr Thompson to ask him to pursue this matter for an urgent update/agenda item for next month**

10. 10 Year Strategy Working Party report Jubilee Gala event. The event had been very well supported on the day and members of Council who were involved in setting up and manning the stalls agreed it had been a very worthwhile occasion. It had been a good partnership working opportunity with the Church and School and had been a good community engagement event involving the parishioners and wider community.

A further update was given on the defibrillator training with LIVEs and their training co-ordinator is waiting to hear from her volunteer trainers with their available dates. The Clerk confirmed that Council had agreed that there should be 6 places for councillors/Clerk, 4 for McDonalds and 2 for the Church. Margaret Driffill had expressed an interest for one of the Church places. **Clerk to liaise with LIVEs/once dates are known members will advise of their availability as candidates**

11. Planning matters.

a) To consider planning applications received and respond by the deadline

i) NKDC Planning applications for consideration by Parish Council

22/0588/HOUS Woodlands 3 Wood Lane

Erection of rear single storey extension, rear single storey infill extension, alterations to the existing roof structure, 2 storey porch, relocation of existing entrance and relocation of garage door

Parish Council response submitted to NKDC No objection to the proposals for changes to the dwelling, however, Council strongly objected to any work that might compromise the safety and integrity of the numerous trees on site under the protection of TPO N360 South Hykeham (Wood Lane) 1994. Council similarly had concerns about where the building materials would be stored and had doubts about the limited access around the site and had concerns that some of the limited access issues and the positioning of site facilities would possibly be in areas that were detrimental to tree roots. Council would support the expert opinion of the Tree Officer and would like reassurance that all of these concerns are addressed satisfactorily before the application is approved.

22/0600/HOUS 41 Fox Covert Erection of a 1.8m High wall

Parish Council response submitted to NKDC No objection/no comments

b) To note planning decisions NKDC/LCC

Approvals

22/0551/HOUS Rowena, 8 Thorpe Lane, S Hykeham Erection of single storey extensions to front & rear **Noted**

12. Correspondence None

13. To resolve to approve nominations for Councillor/Clerk Training. Proposed Cllr Rowson, seconded by Cllr Mrs Dillon that the Clerk, Cllr Mrs Whittaker and Cllr Driffill should attend the LALC AGM & Conference on Weds 12th Oct 2022 at £10 plus VAT per candidate. Unanimously resolved on a show of hands. **Clerk to book places**

14. Chairman's report. No matters to report other than to thank those involved in making the Gala such a huge success.

15. Clerk's report. Next litterpick is Saturday 9th July 10.30am assembly point at Beechcroft. Other scheduled dates are 10th Sept & 12th Nov.

Cllr Roe to be asked to speak to his contact at the developers main office to advise that their last report to him that the amenity land adjacent to Beechcroft woods would be added to their schedule for maintenance. This has not happened as the grass was not cut last year and has not been cut yet this year. At the same time to ask them for permission to add another bin on the site as the one bin there is not adequate since the bridleway was improved. This area is becoming an eyesore and residents are complaining of overgrown grass, accumulation of litter which may attract vermin. **Cllr Roe to contact landowner/builder of Beechcroft**

The Headteacher has responded to the letter requesting that his pupils design a poster to help promote the volunteer litterpicking scheme. He has confirmed that they are happy to take part but has suggested that he would prefer to see the competition run when they resume school in September.

Clerk to write when school resumes in September

Litterbin review to be added as an agenda item for July as a request has been made for one to be installed at the bus stop opposite Pennells. **Clerk to make enquiries on obtaining permission from LCC**

16. Parish Councillor’s reports –information only/items requiring a decision will appear on a future agenda. No matters to report.

17.To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. There were no matters to consider under this item.

Date and Time of Next meetings: – 10 Year Strategy Working Party Weds 13th July 2022 6.30pm

Parish Council Meeting Weds 13th July 2022 7.00pm

There being no further competent business the meeting closed at 8.10pm.

Chairperson

Date.....