

Clerk: Carolyn Wilkinson Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the April meeting of South Hykeham Parish Council held on Wednesday 13th April 2022 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors: Mrs P Whittaker Chairperson, Mrs L Graham, P Driffill, D Rowson, R Phillips. Clerk: Carolyn Wilkinson.

In attendance: Cllr Mike Thompson LCC. Cllr Marianne Overton LCC/NKDC.

Annual Parish Meeting/Public Forum: There had been no members of the public present for the Annual Parish Meeting or the Public Forum which had taken place earlier in the evening though Cllrs Thompson and Cllr Overton along with John Richardson the Headteacher of South Hykeham Community Primary School had each been present and had given their reports.

Cllr Mrs Whittaker welcomed everyone to the meeting.

1. Apologies for absence and to resolve to accept the reasons given. Apologies were received from Cllrs Mrs Dillon-Jones and Roe. Cllr Rowson proposed that the reasons for absence should be accepted. Motion seconded by Cllr Driffill and unanimously resolved on a show of hands.

Apologies for absence were received from the Police Beat Team and Cllr M Green (NKDC). Written reports had been received from each and had been distributed prior to the meeting. **Noted**

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. Update from AccessLincoln on the Bridleway between Ascot Way/Mill Lane project No further update from last month's report.

4. To receive the Police Report. The monthly police report had been circulated to all members of Council in advance of this meeting and the priorities for the next 3 months are tackling anti-social behaviour at open spaces (town and rural) and speeding vehicles were noted. **Noted**

5. To receive County and District Councillors reports. Written reports from Cllrs Green, Thompson, and Overton had been circulated to members prior to this meeting and were noted.

6. To resolve to adopt the clerk's notes of the 9th March 2022 as the minutes of that meeting. Proposed Cllr Rowson, seconded by Cllr Phillips and unanimously resolved on a show of hands.

7. Finance. a) To resolve to approve the payment of accounts for April 2022. Proposed Cllr Mrs Graham, seconded by Cllr Rowson and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.00
LALC	Website Maintenance 2022/23	£360.00
LALC	Training package 2022/23	£132.00
LALC	LALC subs 2022/23	£289.22
C. Wilkinson	Salary/travelling exps	£559.00
HMRC	Tax & NICS	£138.28
Total payments		£1,496.50
	Income	
NKDC	Precept 2022/23	£18,000.00
Total income		£18,000.00

b) To resolve to approve the revised asset register. Cllr Mrs Graham, seconded by Cllr Phillips proposed that the revised asset register as at 31st March 2022 should be approved. Unanimously resolved on a show of hands.

c) To resolve to approve the Parish Council's unaudited accounts for 1st April 2021 to 31st March 2022. Cllr Mrs Graham, seconded by Cllr Phillips proposed that the Parish Council's unaudited accounts as at 31st March 2022 should be approved. Unanimously resolved on a show of hands.

d) To resolve to renew the Website Maintenance Service subscription wef 1st April 2022. Cllr Mrs Graham, seconded by Cllr Phillips proposed that the Parish Council should renew the Website Maintenance Service subscription wef 1st April 2022. Unanimously approved on a show of hands.

8. Highways Matters.

a) Speed indicator device report. In the absence of Cllr Roe there was no report.

b) Outstanding/new highways faults requiring urgent attention. No new matters to report other than the ongoing issues with the turning circle at Thorpe Lane. Cllr Thompson has been investigating and advised it will take some time to resolve the issues there. He reminded members of the importance of reporting matters on Fix My Street and that photographs of the problem should be attached if possible.

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c) Report on meeting with Rowan Smith LCC Highways. It was felt that the meeting had been very useful with all of the concerns of the Parish Council having been looked at and suggestions for ways forward to resolve some of the issues were noted.

In particular the problems associated with crossing Newark Road and concerns over pedestrian safety issues in the vicinity of Thorpe Lane especially for elderly residents who are being encouraged to use public transport but who need to cross a busy road in order to do so. In keeping with the Active Travel Policy and LCC Speed Reduction Policy it has been agreed by members of Council and Cllr Thompson to advise LCC that Council would welcome further investigation with early consideration being given to improve pedestrian safety. **Clerk to contact Joe Phillips LCC**

9. Bus Shelter Thorpe Lane. a) To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL for replacement or upgraded bus shelter at Thorpe Lane, S Hykeham. An email had been received from the LCC Office dealing with this matter and Joe Phillips the Highways Officer has been speaking to his colleagues to seek options for the satisfactory resolution to this issue.

Agenda item for next month

b) To consider the options for upgrading or replacing the bus shelter and to consider estimates. An estimate has been received from a local builder for the removal and installation of a new PVC shelter. Cllr Thompson suggested that the estimate should be forwarded to Joe Phillips LCC Highways for information purposes.

Agenda item for next month

10) 10 Year Strategy Working Party report.

a) Update on the installation of the community defibrillator/cabinet at McDonalds, Gateway Park. The defibrillator is installed and available for use. Clerk to register on 'The Circuit' – the national defibrillator network. **Clerk to register defibrillator**

b) To arrange the date for defibrillator training and confirm candidates for training. Members suggested some possible dates which are to be offered to LIVES who have been asked to carry out the training. **Clerk to liaise with LIVES/once dates known members will advise of their availability as candidates**

c) Report on the progress of Jubilee Gala event Friday 3rd June 2022 4pm to 8pm. All matters are in hand. There will be a further meeting of the members of the working party prior to the Annual Parish Council meeting commencing at 6.30pm on Weds 11th May 2022. **Reminder of meeting date to be sent**

d) To review the locations of village seats and suggest other suitable locations or replacements. A full review of locations is to be carried out with a view to the installation of an additional seat in the vicinity of Thorpe Lane. **Agenda item once a full review of locations is carried out**

e) To review the current locations and new requests for dual purpose dogwaste/litterbins. An additional bin has been installed at Meadow Lane, South Hykeham in response to a complaint from a local resident. A full review of locations is to be carried out with a view to the installation of an additional bin at Beechcroft and other locations as identified. **Additional bin to be installed at Beechcroft /further agenda item once a full review of locations is carried out**

f) Great British Spring Clean Event and to confirm the programme of Parish Council led litterpicks. Proposed Cllr Mrs Graham, seconded Cllr Rowson and unanimously approved on a show of hands that the current programme of the second Saturday every other month should continue. **Clerk to publicise**

11. Planning matters. a) To receive the minutes of the March Hykeham Joint Planning Committee meetings. Received.

b) To consider planning applications received and respond by deadline.

i) Withdrawal of LCC planning application PL/0179/21 Proposal for new car park at Land off Meadow Lane. Noted

ii) NK TPO application 22/469/TPO 23 Beechcroft Close. Proposed Cllr Driffill, seconded by Cllr Rowson and unanimously resolved on a show of hands that there was no objection but that Council should accept the decision of the NKDC Tree Officer. **Clerk to respond to NKDC**

c) To formulate a response to the Central Lincs Local Plan Consultation. The Clerk had drafted a response which was read out to members present. **Clerk asked to circulate by email to all for comment before the deadline of 9th May 2022**

12. To agree the list of heritage assets for inclusion in the Lincolnshire Local Listing Campaign.

Members to bring suggestions to the next meeting of the Parish Council. **Agenda item for May**

13. Community Awards

a) To consider the nominations for the Parish Council Community Award. Proposed Cllr Mrs Graham, seconded by Cllr Driffill and unanimously resolved on a show of hands that Bruce Wakeling should be the recipient of the award for his long service and commitment to the Village Hall Management Committee. **Clerk to write/award to be presented at the Annual Parish Council meeting Weds 11th May 2022.**

b) To consider the nominations for the Parish Council Achievement Award. Proposed Cllr Mrs Graham, seconded by Cllr Driffill and unanimously resolved on a show of hands that Scott Taylor should be the recipient of the award for his commitment to his chosen sport of hockey and for being a positive ambassador for his school and young people in his role as the Head Boy of Sir Robert Pattinson Academy. **Clerk to write/award to be presented at the Annual Parish Council meeting Weds 11th May 2022.**

14. Correspondence None

15. To resolve to approve nominations for Councillor/Clerk Training. None

16. To consider nominations for the LALC Annual Networking Day 6th July 2022. Cllr Mrs Whittaker and the Clerk are to attend. Proposed Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands. **Clerk to arrange**

17. Chairman's report. No matters to report

18. Clerk's report. Balfour Beatty officially selected to design and build North Hykeham Relief Road. New dual carriageway to be built linking the A46 Pennells Roundabout to the Lincoln Eastern bypass creating a complete ring road around the city. Construction expected to last 3 years with the road opening in late 2028. New roundabouts are to be built at South Hykeham Road, Brant Road and Grantham Road with a number of new bridges including Station Road and over the River Witham.

Expressions of interest for Committees/working party to be notified to the Clerk at the end of the meeting or by no later than 20th April.

Tree Planting scheme sites are completed. Clerk has sent photographs to LCC Sustainability Officer of planting at each site as requested by the Forestry Commission.

CIL Receipts notification of £4,404.63. BACs transfer from NKDC is expected by 28th April.

19. Parish Councillor's reports –information only/items requiring a decision will appear on a future agenda. No matters to report.

20. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. Proposed Cllr Mrs Whittaker, seconded by Cllr Rowson and unanimously resolved on a show of hands. The Council moved into closed session.

21. To consider the NALC NJC National Salary Award 2021/22. Proposed Cllr Mrs Whittaker, seconded by Cllr Mrs Graham and unanimously resolved on a show of hand that the pay award should be implemented and backdated to 1st April 2021. **Clerk to apply with immediate effect**

**Date and Time of Next meetings – 10 Year Strategy Working Party Meeting Weds 11th May 2022
6.30pm**

Annual Parish Council Meeting Weds 11th May 2022 7.00pm

There being no further competent business the meeting closed at 8.28pm.

ChairpersonDate.....