

*Clerk: Carolyn Wilkinson* <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the September meeting of South Hykeham Parish Council held on Wednesday 13<sup>th</sup> September 2017 at 7.00 pm. in South Hykeham Village Hall.

**PRESENT:** Councillors: Mrs Whittaker (Chairman), Mrs D Locker, P Driffill, M Main, Mrs L Graham, D Rowson, S Roe.

**IN ATTENDANCE:** Cllrs Mrs P Woodman MBE NKDC, Mrs M Overton LCC, M Thompson LCC. There were 3 members of the public present representing the Action Against Asbestos Group. PCSO Lingard.

The Chairman welcomed everyone to the meeting.

#### **Action notes**

**Public Forum:** The spokesperson for the Action Against Asbestos group sought confirmation that the Chairman of the Parish Council had been contacted by the Chairman of the Action group with a request for South Hykeham Parish Council to canvas North Hykeham Town Council to take action against the County Council decision to approve the planning application:- PL/0059/17 Mushroom Farm, Boundary Lane to vary conditions 1, 4, 7, 11 & 12 of the original planning permission N75/0353/15.

It was noted that the application had been approved at LCC Planning Committee meeting 03/07/17 County Offices, Newland despite strong objections from South Hykeham Parish Council, North Hykeham Town Council, North Kesteven District Council and several residents.

Cllr Mrs Whittaker confirmed that she had received an email from the Chairman of the Action Group which had been sent to her private email address. The representatives of the Action Group present were advised that the Chairman could not act in isolation without the approval of the Parish Council as a body and the Clerk had responded to the Chairman of the Action Group advising of this and had reported that his email would be dealt with at the Parish Council meeting this evening.

Cllr Roe advised that North Hykeham Town Council was not waiting for the Parish Council to lobby them to take action to stop the planning approval granted by the County Council as neither of the Councils have the power to overturn a planning decision of Lincolnshire County Council.

The recommendation from the County, District and Parish Councillors present was that the best remaining option is for the group to approach the Environment Agency who will be ensuring compliance with the handling of hazardous waste under the requirements of an Environmental Permit which is currently under consideration by the Environment Agency. Conditions will be set by the Environment Agency and as the permit is not yet issued it is important that the group meets with the Agency preferably face to face to ensure that the conditions are very tightly tied down in order to ensure compliance. The County Councillors present volunteered to sit in on meeting with the Environment Agency in order to assist with the discussions.

It was also suggested that the group should take up the matter with Lincolnshire County Council by following its adopted complaints procedure which the County Council must respond to. If following the complaint the group feels that the answer is not satisfactory it should then follow up with a complaint to the Local Government Ombudsman. It was noted that the complaint must be lodged with the County Council first giving them the opportunity to respond before taking the matter up with the Local Government Ombudsman.

Following a site visit with the site owners and further information from Lincolnshire County Council it has been confirmed that the new site will accept some asbestos which will be brought to and from

**Action notes**

the site in sealed containers. There will be one skip on site and once it is full no more asbestos can be accepted at the site until it has been securely bulked up ready for transportation to a site out of the County where it can be finally disposed of at appropriately licenced facilities. It will not be processed at this site.

It was also suggested that another course of action for the Action Group is to approach Lincolnshire County Council through their Democratic Services Officer and ask to be given the opportunity to speak to full council about this matter at their next full council meeting. The spokesperson for the Action Group was given a paper copy of the Lincolnshire County Council minutes of the meeting held on 3<sup>rd</sup> July 2017 at which the planning application was approved, the planning decision notice and the timetable for Lincolnshire County Council meetings.

The Public Forum closed at 7.28pm and the representatives present left the meeting. After a brief discussion the Council went into formal session for the Parish Council meeting.

**1. Apologies for absence and reasons given.** Apologies and reasons for absence had been received from Mrs S Howe NKDC who is attending another meeting this evening.

**2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests.**

There were no declarations of interest at this point.

**3. Police Report** PCSO Lingard gave the police report. There were 5 crimes to report.

They consisted mainly of a series of thefts primarily from Transit vans. Police are advising that vehicles should be fitted with additional locks if the owner is unable to remove all tools from the vehicle. There are no plans for factory recalls.

**Witham Herald submission**

Concerns raised about tractor drivers driving erratically and at great speed through South Hykeham. Police have already spoken to the perpetrators and will visit again because of the number of complaints and the recurring theme that people are experiencing. PCSO Lingard left at this point.

**4. Notes of the Parish Council meeting held on 12<sup>th</sup> July 2017 to be approved as the minutes of that meeting.** Cllr Roe proposed, seconded by Cllr Mrs Graham that the clerk's notes should be adopted as the minutes of the meeting held on 12<sup>th</sup> July 2017. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

**5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting.** Cllr Mrs Overton LCC gave her report which was noted. 2 members of the public arrived at this point.

Cllr Mrs Woodman gave the NKDC report which was noted. Cllr Mrs Woodman noted the report that the waste collection from Meadow Lane area coincides with the school dropping off time and agreed to ask Nina Camm NKDC if the route could be change slightly to avoid this very busy time. Cllr Mrs Overton left the meeting. The 2 members of public also left the meeting.

Cllr Thompson LCC gave his report which was noted. Cllr Thompson invited the Parish Council to attend the event at Whisby on 22nd September 2017 10.30am – 1.00pm.

Cllr Roe LCC gave his report which was noted.

**6. Finance**

**a) To approve the payment of accounts for August/September 2017.**

**Payments**

LALC	Councillors networking course 13/07/17) (BACs payment 09/08/2017)	£8.00
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## Action notes

**c) To confirm the bid and apply to NKDC for s106 planning gains for 17/0628/FUL Land adjacent to Acorn Drive, Thorpe Lane towards public bridleway improvements.** Council agreed to consider submitting an application to NKDC for the allocation of this funding towards the bridleway as it had been noted that the LEADER fund would look more favourably on an application if there was an element of matched funding. Council agreed that other ideas should be considered by the working party as an alternative to be reported back to the next meeting. Council agreed that consultation events should be considered in order to raise the profile of the Parish Council and the draft consultation leaflet in front of members this evening should be put an agenda item for the next meeting. **Working party to report back to next meeting/draft consultation leaflet an agenda item for next meeting**

**d) Community Speed Watch Initiative update.** Speed seminar to be organised by the County Council on 3<sup>rd</sup> November 2017 further information to follow. **Cllr Roe to follow up on the Parish Council application for reactive/passive speed signs and installation by LCC of new posts.**

## 9. Planning

To note LCC Planning decisionsApprovals

PL/0059/17 Mushroom Farm, Boundary Lane To vary conditions 1, 4, 7, 11 & 12 of planning permission N75/0353/15

**Approved at LCC Planning committee meeting 03/07/17 County Offices, Newland despite strong objections from South Hykeham Parish Council, North Hykeham Town Council and North Kesteven District Council. Noted**

a) Planning applications dealt with under clerk's delegated powers

17/0873/FUL Crow Park Farm Conversion of existing building together with erection of extensions to form dwelling **No obj.**

17/0936/ADV Horton Seat, Roman Way Erection of 4 no. fascia signs 1 illuminated & 10 no. Free Standing signs (6 no illuminated) **No obj.**

Planning applications for consideration by Parish Council

17/1175/HOUS 5 Hazel Close Erection of one & a half storey side extension & new detached double garage **No obj.**

Cllr Mrs Graham proposed that there should be no objection to the proposal. Cllr Mrs Locker seconded the motion that was unanimously approved on a show of hands.

17/1186/HOUS 8 Broxburn Caravan Park Erection of conservatory to rear of extension  
Cllr Mrs Graham proposed that there should be no objection to the proposal. Cllr Mrs Locker seconded the motion that was unanimously approved on a show of hands. **No obj.**

To note planning decisions by NKDCApprovals

17/0729/FUL Mushroom Farm, Boundary Lane Erect internal site gates & fencing to a height of 2.6m, widen access road from 7.8m to 10.8m **Noted**

17/0781/FUL Bentley Hotel, Newark Road Erection of 1 identification sign & 1 internally static illuminated branded channel lettering sign **Noted**

**Action notes**

17/0873/FUL	Crow Park Farm	Conversion of existing building together with erection of extensions to form dwelling	<b>Noted</b>
17/0936/ADV	Horton Seat, Roman Way	Erection of 4 no. fascia signs 1 illuminated & 10 no. Free Standing signs (6 no illuminated)	<b>Noted</b>

**Tree Preservation Order application**

17/1294/TPO 15A Boundary Lane Fell T1 Birch

Cllr Roe proposed that the decision of NKDC Tree Officer should be accepted. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands.

**Agreed to accept decision of NKDC Tree officer**

**b) LCC decision on Planning Application PL/0059/17 Mushroom Farm, Boundary Lane and associated correspondence received from Action Against Asbestos representative. It was unanimously agreed that the Clerk should reiterate the advice given at the Public Forum to the representatives of the Action Group present.**

**c) To consider the representations from parishioners in public forum at commencement of meeting and to consider actions in response. Response covered in agenda item 9b.**

**10. To consider the adoption of revised Standing Orders.** Proposed Cllr Roe, seconded by Cllr Mrs Graham and unanimously approved on a show of hands that the revised Standing Orders should be adopted.

**11. To consider the adoption of Environmental Policy.** Proposed Cllr Roe, seconded by Cllr Drifill and unanimously approved on a show of hands that the Environmental Policy should be adopted.

**12. To consider the adoption of Equal Opportunities Policy.** Proposed Cllr Roe, seconded by Cllr Drifill and unanimously approved on a show of hands that the equal Opportunities Policy should be adopted.

**13. To consider the adoption of Communications Protocol.** Proposed Cllr Mrs Graham, seconded by Cllr Roe and unanimously approved on a show of hands that the Communications Protocol should be adopted.

**14. To consider proposed sites for installation of additional litterbins (2)** Suggestions included the new development open space at Thorpe Lane and a new site in the vicinity of McDonalds.

**Cllrs Mrs Whittaker and Drifill to decide on locations following site visits.**

**15. Parish Council Insurance Policy.** Letter from current insurance company indicating that they will no longer be offering insurance to Parish and Town Councils though the current policy will run its term. Three quotes to be obtained from new company, Came and Co. and Zurich.

**Clerk to obtain quotes.**

**16. To consider taking action to support a motion to contact principal authorities and MP to raise concerns about continuing use of unfair funding formula in Lincolnshire.** Proposed Cllr Mrs Graham, seconded by Cllr Main and unanimously approved on a show of hands that a letter should be sent to MP and County Council supporting the Fairer Funding Campaign. Cllr Roe to send out updated information on the Fairer Funding Campaign to incorporate in the letter. **Clerk to write**

**17. Correspondence.**

**a) Reform of data protection legislation – General Data Protection Regulation & Data Protection Bill.**

**Noted**

Action notes

b) NKDC notification of new house numbering at Land at Acorn Drive S Hykeham. Noted

c) LCC Highways, Roadside Verges Self Help Scheme. Cluster meetings with LCC Highways are being arranged. Cllr Roe proposed that the standing orders were suspended in order to allow the rest of the business on the agenda to be transacted. Cllr Mrs Locker seconded the motion that was unanimously approved on a show of hands. Defer to the next meeting for further consideration

d) Community Wildlife Grant. Noted

e) 3 year Community Collaboration Project LCC Community Engagement Team Noted

18. Chairman’s report. No report.

19. Clerk’s report. Reminder of date of LALC AGM Cllrs Mrs Whittaker and Driffill to attend.

20. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. Joint planning committee costs to be brought to next meeting of council for consideration following expected written confirmation of costs to Parish Council.

Agenda item

21. Date and Time of Next meetings – Full Council 11<sup>th</sup> October 2017 7.00pm.

22. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Proposed Cllr Roe seconded by Cllr Mrs Graham that the Council should move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Unanimously agreed on a show of hands. Members were reminded that matters dealt with in closed session should not be shared with anyone outside of the Council.

23. Review of the Clerk’s contracted hours. Cllr Roe proposed Clerk is paid for additional hours outstanding from last meeting and additional hours accrued over the last month. Motion seconded by Cllr Graham and unanimously approved on a show of hands. Agenda item for next meeting but to appear on the agenda after District and County Councillor item to be dealt with in closed session.

There being no further competent business the meeting closed at 9.15pm.

Chairman..... Date.....