

Clerk: Carolyn Wilkinson Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the March meeting of South Hykeham Parish Council held on Wednesday 9th March 2022 at 7.00pm at South Hykeham Community Primary School, Wath Lane.

Present: Councillors: Mrs P Whittaker Chairperson, Mrs L Graham, P Driffill, D Rowson, S Roe, R Phillips, N Dillon. Clerk: Carolyn Wilkinson.

In attendance: Rev Peter Collins.

Public Forum: There had been no members of the public present for the Public Forum though a brief meeting of the members of the 10 Year Strategy Working Party and other volunteers had taken place prior to the Council meeting to discuss the arrangements for a Joint Jubilee Gala event in South Hykeham. Agenda item 10(c).

Cllr Mrs Whittaker welcomed everyone to the meeting.

1. Apologies for absence and to resolve to accept the reasons given. Apologies were received from the Police Beat Team, Cllrs M Green (NKDC), M Thompson (LCC). Written reports had been received from each and had been distributed prior to the meeting. **Noted**

2. To resolve to receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. Update from AccessLincoln on the Bridleway between Ascot Way/Mill Lane project No further update from last month's report.

4. To receive the Police Report. The monthly police report had been circulated to all members of Council in advance of this meeting. The 2 PCSOs Julie and Sarah continue with the mini police project and will continue their school visits. Local priorities for the next 3 months are tackling anti-social behaviour at open spaces town and rural and speeding vehicles. Clerk to ask the team to carry out some speed checks at Long Lane and Mill Lane. **Noted**

5. To receive County and District Councillors reports. Written reports from Cllrs Green, Thompson, and Overton had been circulated to members prior to this meeting and were noted. Cllr Roe reported that he had conducted a tour of the area for Dr Caroline Johnson who had received a report from Rev Collins on the issues relating to loneliness and isolation amongst some parishioners in the area. Dr Johnson had agreed to support the call for the infrastructure to be in place to support the Manor Farm Estate and the proposals for many new dwellings. He reported that the plans to install bollards along Newark Road had been shelved. Heidi Ryder's Team at NKDC are looking into the issues of antisocial behaviour and how to combat it. Rev Collins reported that poor parenting skills had been identified as a contributory factor.

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6. To resolve to adopt the clerk's notes of the 9th February 2022 as the minutes of that meeting.

Proposed Cllr Roe, seconded by Cllr Rowson and unanimously resolved on a show of hands.

7. Finance. a) To resolve to approve the payment of accounts for March 2022. Proposed Cllr Roe, seconded by Cllr Mrs Graham and unanimously resolved on a show of hands that the payment of accounts should be approved.

Payee	Expenditure	Amount
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.00
Amazon	2 pack of toners	£26.19
Amazon	Union Jack Bunting	£19.66
Amazon	A4 printer paper	£22.89
Amazon	iphone wallet case for new mobile	£15.99
Grey Monkey	Portable toilet hire deposit	£57.60
Mc Afee	LiveSafe virus checker	£89.99
C. Wilkinson	Salary	£553.60
HMRC	Tax & NICS	£138.48
Giff Gaff	Replacement mobile phone	£369.00
Guiding Sparks circus	Jubilee Gala deposit	£50.00
Total payments		£1,361.40
Income NKDC	Litterpicking grant	£187.95
Total income		£187.95

8. Highways Matters.

a) Speed indicator device report. Cllr Roe reported that the previous issue with him not being able to download the report had been resolved and the report had been circulated to members for this meeting. The unit has now been sited at Long Lane/Mill Lane.

b) Outstanding/new highways faults requiring urgent attention. No new matters to report.

c) Update on LCC Highways initiatives to improve safety at South Hykeham Community Primary School. No update on this item other than there are staffing issues with Balfour Beatty.

d) Arrangements for meeting with Rowan Smith LCC Highways to discuss urgent safety matters of concern. The agreed date had been postponed by Rowan due to personal matters. Cllr Whittaker, Rowson and Drifill are to meet with him to discuss concerns regarding the surface and standard of the highways particularly in the vicinity of Boundary Lane and Long Lane and the longstanding issue with flooding on Beck Lane. Cllr Phillips also reported the poor standard of the highway at Meadow Lane South Hykeham. Members will raise this item at the meeting with Rowan. A separate meeting is to be facilitated by Rowan with the Traffic team to discuss safety issues in the Parish.

9. Bus Shelter Thorpe Lane.

a) To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL for replacement or upgraded bus shelter at Thorpe Lane, S Hykeham. No further update on this item. The Chairman has approached 2 local builders to ask them to provide an estimate of the cost of the removal of the current structure and licensed disposal of the asbestos roof with a view to installing a more modern clear Perspex shelter. The Chairman will chase up the builders for the estimates as nothing has been received as yet.

b) To consider the options for upgrading or replacing the bus shelter and to consider estimates. Deferred to next meeting.

10) 10 Year Strategy Working Party report.

a) Update on the installation of the community defibrillator/cabinet at McDonalds, Gateway Park. The defibrillator has been paid for in full by McDonalds and they have also said that they will pay for the installation of the electrical supply by their preferred contractor. **Noted**

b) To engage a qualified trainer to give defibrillator training for members & the local community. The Clerk has a quote from LIVES for the training and an alternative quote from another provider. Cllr Mrs Graham proposed that the training should be delivered by LIVES for up to 12 people at a cost of £45 pp. Cllr Mrs Whittaker seconded the motion that was unanimously resolved on a show of hands. Places for 4 employees of McDonalds, 2 for the Church, 2 for the school and the remaining 4 for the Parish Council to be provided. Clerk to contact LIVES and candidates for training. The Headteacher has confirmed that the training can take place in the school after 3.30pm. **Dates to be confirmed at the April meeting**

c) Report on the progress of Jubilee Gala event. (Friday 3rd June 2022 4pm to 8pm) The 10 Year Strategy Working Party had met prior to this meeting and had discussed the programme of attractions and members had been charged with making the necessary arrangements for the attractions

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they had suggested. The Clerk had hired two portable toilets and had sought the guidance of the insurer to ensure that the terms of the Parish Council's insurance policy were met. She had approached various local businesses for support and had publicised the event on the website, also with NKDC NewsNK and the Witham Herald. The Clerk had contacted a Circus Skills Workshop local business and had been quoted £275.00 for a half day workshop (3 hours) at the event. Cllr Mrs Graham proposed, seconded by Cllr Mrs Dillon that the Workshop should be booked for the event and the deposit of £50 paid to secure the booking.

The Clerk had suggested at the working party meeting prior to full council that a Scarecrow Festival could take place simultaneously over the entire Bank Holiday period from Friday 2nd June 2022 to Sunday 5th June 2022. Members of the working party had thought that was a good idea and would help to bring the community together and encourage them to visit South Hykeham areas that they probably wouldn't ordinarily visit. Cllr Mrs Graham, seconded by Cllr Driffill proposed that the Council should host a Jubilee Scarecrow Festival over the Bank Holiday period. The motion was unanimously resolved on a show of hands. **Clerk to advertise in Witham Herald/ website/News NK and the Headteacher to be asked to send a notification out on Parentmail to promote the events. An update to be given at the Annual Parish meeting of Weds 13th April 2022 6.30pm/agenda item for full council meeting following on from the Annual Parish meeting**

d) Update on the arrangements and prizes for schools competition to design Parish history boards. No further update on this item. **Defer to future meeting when the schools report back to council**

e) To consider the suggestions put forward by pupils of Sir Robert Pattinson Academy for amenity & leisure facilities for children and young people in South Hykeham. Referred to a future meeting of the 10 Year Strategy Working Party to investigate viable proposals which would qualify for s106/CIL gains. **For discussion at a future meeting once more information on s106 planning gains and CIL planning gains is gathered.**

11. Hykeham Joint Planning Committee.

a) To receive the minutes of the February/March Hykeham Joint Planning Committee meetings. Proposed Cllr Mrs Whittaker, seconded by Cllr Rowson and unanimously resolved that the minutes of the February/March Hykeham Joint Planning Committee meetings should be received.

b) Update on Lincs County Council planning application PL/0179/21 Proposal for new car park at Land off Meadow Lane, South Hykeham. No further update on this matter.

c) To resolve to dissolve the South Hykeham Parish Council Joint Planning Committee membership wef 31st March 2022. Proposed Cllr Mrs Graham, seconded by Cllr Mrs Dillon and unanimously approved on a show of hands with one abstention from the vote by Cllr Roe who had declared a personal interest in this item.

12. Correspondence. Lincolnshire Local Listing Campaign is looking to celebrate the rich, varied historic environment as part of a national pilot project funded by the Dept of Levelling Up Housing and Communities. They are calling for local councils to come forward to create a list of special heritage

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assets that they consider to be of special local interest in their area, telling them why they are significant to them and their local area before submitting their list to project staff and ultimately to the Local Authority covering that area. Cllr Phillips mentioned that there is a local history book of South Hykeham which the Chairman believes she has a copy of. Suggestions for the list were:- Pump Hill, St Michaels and All Angels, Victorian Schoolroom, the site of the crashed Manchester. **Agenda item for the next meeting**

Parliamentary Boundary Review 2023 Email from NKDC The next stage of the 2023 review will set out boundaries for 650 constituencies of which 47 are in the East Midlands Region and aims to achieve improved electoral balance. The proposals for North Kesteven is within the East Midlands region and as a District the initial review proposes that N Kesteven is split between 3 constituencies of Sleaford and N Hykeham, Grantham and Lincoln. The review is based on the local authority ward boundaries as at 1st December 2020 using the boundaries that were legally 'made' by that date but not yet implemented at a subsequent election. NKDC has recently undergone an Electoral Review which was approved by Parliament in Sept 2021 and the new boundaries from that review will take effect from May 2023 for the full District and Parish Council elections. NKDC submitted comments in the first consultation stage and highlighted that the initial constituency boundary proposals from the 2023 review would not align to the new ward boundaries coming into effect next year. NKDC has asked the review to take this into account and requested that boundaries are not split at constituency level and that any changes are made in line with the wards already legally adopted to avoid wards being split. The closing date for this stage of the review is Mon 4th April 2022.

Central Lincs Local Plan Consultation

The Proposed Submission Local Plan has now been drafted and presented to the Lincs Joint Strategic Planning Committee and the Committee has approved the plan for consultation starting early March. The consultation has been extended to 8 weeks in order to give the parish adequate opportunity to consider the document and to formulate a response. Links to the website, documents, response forms etc will be notified to the Parish Council for consideration and comment. **Agenda item for April**

NJC Pay Award 2021/22 The National Salary Award 2021/22 has been agreed with the new rates of pay applicable from 1st April 2021. Employers are encouraged to implement the pay award as swiftly as possible with arrears to be calculated back to that date. Notification arrived too late to include this as an agenda item for this evening's meeting. **Agenda item for the April**

13. To resolve to approve nominations for Councillor/Clerk Training. NKDC Code of Conduct training expected shortly as the Code of Conduct is being revised.

14. Chairman's report. Dog waste/litterbin at Beechcroft is split. Cllr Driffill will collect a spare bin from the Clerk to replace the damaged one. **Cllr Driffill to replace damaged bin**

15. Clerk's report. Invitations for nominations for the Community Awards have been sent out to schools and village representatives. Members of Council to nominate anyone they know of who might be a worthy recipient. **Nominations by closing date of 25th March 2022.**

16. Parish Councillor's reports. None

17. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. There were no matters to be dealt with under this heading.

Date and Time of Next meetings –

Annual Parish Meeting 6.30pm Weds 13th April 2022

Parish Council Meeting Weds 13th April 2022 7.00pm

There being no further competent business the meeting closed at 8.10pm.

ChairpersonDate.....