

Clerk: Carolyn Wilkinson **Website:** <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the October meeting of South Hykeham Parish Council held on Wednesday 13th October 2021
7.00 pm at South Hykeham Community Primary School, Wath Lane, South Hykeham.

PRESENT: Councillors: Mrs P Whittaker (Chairperson), P Driffill, D Rowson, S Roe, R Phillips, and Mrs L Graham
Carolyn Wilkinson, Clerk.

IN ATTENDANCE: Cllrs M Thompson LCC and Cllr M Green NKDC.

Public Forum: There were no members of the public present.

The Chairman welcomed everyone to the meeting.

Action notes

1. Apologies for absence and to resolve to accept the reasons given. Apologies and reasons for absence from Cllr Mrs Dillon Jones were given. Proposed by Cllr Roe, seconded by Cllr Driffill It was unanimously resolved that the reasons for absence should be approved. Apologies had also been received from the Police Beat Team, Phil Watt Access Lincoln, Cllr R Eckert NKDC. Written reports had been received from each and were circulated prior to this meeting.

2. To resolve to receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. To resolve to approve the clerk's notes of the meeting of 8th September 2021 as the minutes of that meeting. Proposed Cllr Roe seconded by Cllr Driffill and unanimously resolved on a show of hands by those present at the last meeting that the Clerk's notes should be approved as the minutes of the meeting held on 8th September 2021.

4. County and District Councillors reports for information only. Items raised for decision will appear on the agenda for the next meeting.

Cllr Mike Thompson LCC, Cllr Marianne Overton NKDC/LCC, Cllr Mary Green NKDC and Cllr R Eckert NKDC had each sent email reports which had been circulated to all members in advance of this meeting and were duly noted.

Cllr Roe reported that the play equipment scheduled to be installed at Poppyfields has been delayed due to issues with supply but it is expected that the equipment will be installed next week.

AWA has been carrying out extensive works on Boundary Lane which has resulted in some disruption. LCC is promoting Fostering opportunities as there have been delays in placements due to Covid lockdown.

Members of the council raised concerns again as to why a formal request which had been made by this council pre-Covid for safety improvements in the vicinity of the school had not been implemented. The report from Richard Fenwick forwarded by Cllr Overton did not reflect the number of incidents and near misses that have occurred at this location which include the incident of the car collision which demolished Council owned brick built bus shelter at Long Lane and the more recent incident when a vehicle left the road on Beck Lane and wrote off Cllr Rowson's car, demolished his wall and part of the front of his property. Whilst these were recorded as police incidents they are not included in the statistics that have been provided by Mr Fenwick. After much discussion it was agreed that the Clerk should contact LCC Highways direct to chase up on the safety improvements that were discussed and were pending over the period of lockdown to see when they are likely to be implemented.

Clerk to contact Rowan Smith/Richard Fenwick LCC Highways direct

Action notes

5. Police report. In the absence of the Police Beat Team a written report had been circulated to all members and was noted. A quarterly report had also been received from Lincolnshire's Office of Police and Crime (North and South Kesteven) and was noted.

6. Bridleway

N Hykeham 2 improvements between Ascot Way and Mill Lane update. Phil Watt has reported that he has placed an order for the barrier to be installed at the Mill Lane end of the bridleway. At the same time the contractor will be completing some outstanding remedial work to the bridleway and they are being pressed for completion. Completion of the remaining section of the bridleway is with the Rights of Way Team as the path needs to be slightly rerouted and conversations are taking place with the landowner. Issues are being worked through but it is likely to be a medium term project. **Agenda item next meeting** **7.**

Finance**a) To resolve to approve the payment of accounts for October 2021.****Payments**

Amazon	Copier paper	£22.98
PKF Littlejohn	Annual Governance & Accountability	£240.00
Royal British Legion	Poppy wreath Remembrance Service Nov 21	£23.99
C. Wilkinson	Salary	£562.40
HMRC	Tax & NICS	£138.48
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.00
LALC	First Aid Training x 2 candidates	£132.00
	LALC AGM x 3 candidates	£99.00
Total payments		£1,236.85

Income

Interest	Business Money Manager Account	£1.69
	Albert Medley Account	£0.08
NKDC	Community Infrastructure Levy	£2,887.71
Total income		£2,889.48

b) 2022/23 Budget preparation**Agenda item for next meeting****8. Hykeham Joint Planning Committee.**

a) To receive the minutes of the Hykeham Joint Planning Committee meetings held during September 2021. Proposed by Cllr Rowson, seconded by Cllr Driffill and unanimously resolved. Cllr Roe abstained from the vote having declared a personal interest. Cllr Mrs Whittaker reported she had raised the issue of the confusion to parishioners of the current name of the Hykeham Planning Committee which doesn't reflect it is a joint committee of both North and South Hykeham parishes. Concern was also raised about the unequal membership on the committee 8 Town Councillors/ 4 Parish Councillors. **Agenda item for the next meeting**

Action notes

9. Highways matters:-

a) Speed Indicator Device report from Cllr Roe. Cllr Roe presented the latest SID report. He reported that the next location will be Thorpe Lane during half term. He will then move it back to the vicinity of the school once they resume after half term.

b) Outstanding/new highways faults requiring urgent attention. Streetlight out at the top of Wath Lane.

Clerk to report on Fix My Street

c) Update on LCC Highways initiatives to improve safety at South Hykeham Community Primary School. No further update. Already discussed under agenda item no. 4.

10. Litterpicking

a) To confirm the arrangements for the next volunteer litterpick taking place on 13th November 2021

10.30am to midday. Members were reminded of the arrangements and assembly point which has had to be changed to the amenity land at Beechcroft. The litterpick will concentrate on the wooded area at Beechcroft. Clerk has notified NKDC & arranged for collection of the litter & any flytipping.

Cllr Drifill to bring the equipment to the Beechcroft on the day

b) Feedback from the Parish Council volunteer litterpick held on Saturday 9th October 2021. The litterpick was cancelled on the morning as the use of the assembly point at the village hall had been withdrawn due to a dog training booking session being double booked. **New assembly point of Beechcroft amenity area**

11. To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL Land at Thorpe Lane and replacement/upgraded bus shelter at Thorpe Lane, South Hykeham update.

Still pending further investigation and action

Agenda item for next month

Cllr Mike Thompson left the meeting at this point as he had another meeting to attend.

12. 10 Year Strategy Working Party report from the meeting held on 9th October 2021.

a) To consider the proposal for the Service of Remembrance on Thursday 11th November 2021 11am. Agreed in principle. Invitations to be extended to previous guest list for the dedication. **Wreath to be purchased**

b) To consider the purchase of a defibrillator for location in the Newark Road area of South Hykeham. To be investigated further. Cllr Thompson suggested that training for community volunteers and council is to be arranged. Cllr Whittaker has visited McDonalds to seek permission and has also spoken to the garage at the top of Boundary Lane. Members felt that the garage site would be more accessible and visible from the road/path. **Agenda item for working party meeting and for Nov full council meeting**

c) To consider suggestions to celebrate the Queen's Platinum Jubilee June 2022. Deferred to the next working party meeting

d) To consider suitable Christmas 2021 activities/events in partnership with the School and the Church.

Deferred to the next working party meeting but agreed in principle by full council/Agenda item Nov

e) To consider methods of improved engagement & communication with parishioners & organisations. Ideas to be brought forward to meeting of working party for consideration.

f) Installation of History Boards and other street furniture at suitable village locations.

i) Lincolnshire Co-op Community Champions 2021/22 successful selection for this project. Successful bid to the Co-op as Community Champions for this project. Funds will be raised from Sept to December in the local branch. **Noted**

13. To resolve to approve the arrangements for tree planting in S.Hykeham (Treescapes bid) Proposed Cllr Mrs Graham, seconded by Cllr Rowson and unanimously approved on a show of hands. **Clerk to confirm with Nigel Sardeson LCC Tree Officer**

14. Correspondence. None.

15. To resolve to approve nominations for Councillor/Clerk Training. No nominations at this point in time.

16. Chairman's report. No report

17. Clerk's report. Overgrown and accumulations of excessive litter and inconsiderately disposed of dog waste at Beechcroft. Permission required for installation of a new dual purpose bin at the entrance to Beechcroft woods within S Hykeham boundary. Cllr Roe to send contact details of the developer to Clerk to seek permission to install a new bin and to ask them to cut the grass which they had confirmed had been added to their maintenance schedule but which doesn't appear to have been actioned. **Clerk to contact developer**

Action notes

Letter from Michelle Hoyles re: CIL gains for this financial year and reporting of income/expenditure by December 2021. A new template is to be devised by NKDC for Parish and Town reporting. **Noted**

18. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. Cllr Roe reported that he had been offered 7 used laptops by NKDC for NHTC for free but they didn’t require them. He asked if the Parish Council might like them. He will make further enquiries and report back to the next meeting of council.

19. To consider moving into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for confidential items. No matters to discuss under this heading.

Date and Time of Next meeting – 10 Year Strategy Working Party Meeting (Zoom) 21st October 2021 7.00pm

Date and Time of Next meeting – Parish Council Meeting Weds 10th November 2021 7.00pm.

There being no further competent business the meeting closed at 8.25pm

Chairman.....

Date.....