

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the March meeting of South Hykeham Parish Council held on Wednesday 14th March 2018 at 7.00 pm. in South Hykeham Village Hall.

PRESENT: Councillors: Mrs Whittaker Chairman, Mrs D Locker, P Driffill, D Rowson, M Main, Mrs L Graham. Carolyn Wilkinson, Clerk.

IN ATTENDANCE: Cllr Mrs Howe NKDC, Cllr Mrs Overton NKDC, LCC. There were no members of the public present. The Chairman welcomed everyone to the meeting.

Public Forum: No public forum as there were no members of the public present.

Action notes

1. Apologies for absence and reasons given. Apologies and reasons for absence had been received from Cllr S Roe. Proposed Cllr Mrs Graham, seconded by Cllr Mrs Locker that the reasons for absence should be accepted. Apologies had also been given by Cllr M Thompson LCC, Police Beat Team, Cllr Mrs Woodman.

2. To receive any declaration of Interests in accordance with the requirements of the Localism Act 2011. There were no declarations of interest at this point.

3. Police Report In the absence of the police the Clerk gave the report. There had been no reported crime this month in South Hykeham but there had been reports of damage to vehicles and break-ins to unlocked sheds in Tiber Road area.

4. Notes of the Parish Council meeting held on 14th February 2018 to be approved as the minutes of that meeting. Cllr Driffill proposed, seconded by Cllr Rowson that the clerk's notes should be adopted as the minutes of the meeting held on 14th February 2018. Unanimously approved on a show of hands with two abstentions from Cllr Mrs Locker and Cllr Main who had given their apologies for that meeting. Cllr Mrs Whittaker signed the minutes.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting. Cllr Mrs Howe gave her report which had been copied to members in advance of this meeting. Reports had also been received from Cllr Mrs Overton LCC/ NKDC and Cllr Thompson LCC which had also been copied to all members and both were noted.

6. Finance – a) To approve the payment of accounts for March 2018.

Payments

LALC	DP/FOI training - lunch for Clerk & Chair	£16.00	£32.00
LALC	Chair /Clerk training - lunch for Clerk/Chair	£16.00	
	(BACs payment 14/03/2018)		
C. Wilkinson	Salary (revised tax coding for 2017/18)		£993.15
	(BACs payment 14/03/2018)		
C Wilkinson	Reimbursement petty cash		£24.75
	Kaspersky Internet security 2 year		
	(BACS payment 14/03/2018)		
HMRC	Tax & NICs		£0
Giff Gaff	Mobile monthly payment		£7.50
	(Direct debit 21 st Mar 2018)		
South Hykeham Village Hall	2017/18 hire of hall		£100.00
	(cheque no. 100521 14/03/18)		

Action notes

Cllr Mrs Graham proposed that the payment of accounts should be approved. Cllr Drifill seconded the motion that was unanimously approved on a show of hands.

7. To consider any Highways matters. It was reported that a dropped kerb is lifting outside Gingerbread Cottage on Meadow Lane. **Clerk to report to LCC**

Drainage problems at Beck Lane are recurring. **Clerk to report to LCC**

Members reported that the potholes had not been repaired at Long Lane. Query raised on repairs at Boundary Lane. **Clerk to report to LCC again**

a) Email from resident regarding potholes at Long Lane and damaged bollard at Wath Lane.

Resident has been advised that the Clerk has reported this to LCC Highways. **Noted**

b) Email from South Hykeham School with request for Park & Stride notice at NHTC burial ground update. No further communication from the school at this point. **Agenda item for next month**

8. Neighbourhood Plan update. **Next meeting of NP Committee 26th March 2018**

a) Appointment of Inspector for Neighbourhood Plan following NP Committee meeting of 7th March 2018.

Inspector has been appointed by NKDC on the instruction of NP Committee.

9. Hykeham Joint Planning Committee update. No further update.

10. Projects.

a) To identify Local Priorities/consider projects for improved infrastructure as provided for in earmarked reserve 2017/18. **Agenda item for next month**

b) To consider the estimated costs for proposed improvements to public bridleway N Hykeham 2 and to submit an application/expression of interest for grant funding through LEADER.

Clerk and Cllr Mrs Graham have walked the bridleway and Clerk will meet with Jeffery Kenyon on site to discuss further and map the route. **Agenda item for next month**

c) To submit application for s106 planning gains for 17/0628/FUL Land adjacent to Acorn Drive, Thorpe Lane towards public bridleway improvements/other projects brought forward by working party. **Agenda item for next month**

11. Community Speed Watch Initiative Speed Indication Device update. Still waiting for posts to be installed by LCC/unit has been manufactured by Unipart Dorman. **Clerk to chase up**

12. Planning

a)Lincolnshire County Council Planning retrospective application

PL/0012/18 Mushroom Farm, Boundary Lane Retrospective application for erection of 2 No. single storey cabins to provide welfare facilities to the site, installation of a weighbridge to the existing yard, erection of a small brick building to provide enclosure for electricity meters. Strong concerns about it being a retrospective application to be raised. Proposed Cllr Mrs Graham seconded Cllr Mrs Locker and unanimously approved on a show of hands. **No objection/comments**

NKDC Planning applications for consideration by Parish Council

18/0096/OUT 18 Thorpe Lane

Outline application for the erection of 2 No. dwellings

Cllr Mrs Graham proposed that the council should not object. Cllr Rowson seconded the motion that was unanimously approved on a show of hands. **No objection/comments**

Adequate access for emergency vehicles/refuse vehicles etc should be a condition. Cllr Mrs Howe left the meeting at this point.

Action notes

18/0220/FUL Clydra, 48 Thorpe Lane

Demolition of 48 Thorpe Lane & associated buildings to create new vehicular access & footways for the erection of 44 affordable dwellings including open space, landscaping & drainage infrastructure

Cllr Driffill proposed that the council should strongly object. Cllr Mrs Whittaker seconded the motion that was unanimously approved on a show of hands. **Clerk to strongly object and raise the points of objection as discussed**

TPO application dealt with under clerk's delegated powers

18/0249/TPO Twelve Oaks, 25 Wood Lane

Various works to oaks to include crown lift and reduction of branches **Agreed to accept decision of NKDC Tree Officer**

13. Arrangements for Councillor surgeries and facilitating consultation with parishioners.

Information from Cllr Mrs Locker to confirm that the Hub could be used for all Hykeham councillors. No political affiliation to be shown.

Agenda item for next meeting

14. Guidance from LALC re: General Data Protection Regulations and DPO/write letter to MP.

Letter to MP

Cllr Mrs Overton arrived at this point.

15. Correspondence.

a) To consider email re: Lincolnshire Best Kept Village & Small Towns Competition 2018.

After some discussion it was unanimously agreed that no entry should be submitted

It was unanimously agreed that Cllr Mrs Overton should be permitted to give her report. Roads are in a very poor condition due to numerous potholes throughout the County. It is the same teams who are doing the gritting so when it is bad weather the pothole work is not being carried out. Another 8 million has been agreed for highways repairs. Cllr Mrs Overton emphasised the importance of reporting all potholes to LCC. Anything that is not repaired within a max of 28 days is a broken contract. 90% of the repairs will be a proper repair which will mean they will cut out the top and infill. Fairer funding campaign – County has been allowed to keep 100% of business rates. Extra £8 million has gone into roads this year. Cllr Mrs Overton left the meeting at this point.

b) Email from NKDC re: street numbering amendment at Meadow Lane, South Hykeham. Noted

16. Chairman's report. Cllr Mrs Whittaker has spoken to Jenny Bailey about the accumulation of litter and debris on Pennells roundabout. Jenny has been in touch with LCC Highways and Highways England and it has been agreed that once they are doing some work on the bypass they will contact her to let her know so she can get an NKDC team out to carry out a cleanup operation on the roundabout at the same time. Jenny will also arrange for Boundary Lane to be litterpicked by her operatives as NHTC litterpickers do not litterpick outside of the 30mph limit.

17. Clerk's report. Arrangements for the Annual Parish meeting on 11th April 2018 6.30pm were confirmed.

Action notes

18. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. None.

19. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Proposed Cllr Driffill, seconded by Cllr Rowson that the Council should move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Unanimously agreed on a show of hands. Members were reminded that matters dealt with in closed session should not be shared with anyone outside of the Council.

20. Staffing matters/Report on Clerk’s appraisal. No matters to report other than the Clerk’s appraisal will be carried out on Weds 28th March 2018 6pm at Cllr Mrs Locker’s house.

Agenda item for next meeting

Date and Time of Next meetings:-

Annual Parish meeting 11th April 2018 6.30pm.

Full Council 11th April 2018 7.00pm.

There being no further competent business the meeting closed at 8.56pm.

Chairman..... Date.....