

Clerk: Carolyn Wilkinson

Website: <https://south-hykeham.parish.lincolnshire.gov.uk/>

Minutes of the July meeting of South Hykeham Parish Council held on Wednesday 14th July 2021 7.00 pm at South Hykeham Community Primary School, Wath Lane, South Hykeham.

PRESENT: Councillors: Mrs P Whittaker (Chairperson), P Driffill, D Rowson, S Roe. Carolyn Wilkinson, Clerk.

IN ATTENDANCE: Cllr M Green NKDC was in attendance.

Public Forum: There was no public forum as there were no public present.

The Chairman welcomed everyone to the meeting.

Action notes

1. Apologies for absence and to resolve to accept the reasons given. Apologies and reasons for absence from Cllr Mrs Dillon Jones and Mrs Graham were given. It was unanimously resolved that the reasons for absence should be approved. Apologies had also been received from the Police Beat Team, Phil Watt Access Lincoln, Cllr M Thompson LCC, Cllr R Eckert NKDC.

2. To resolve to receive any declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider member's written dispensation requests. There were no declarations of interest at this point.

3. To resolve to approve the clerk's notes of the meeting of 9th June 2021 as the minutes of that meeting.

Proposed Cllr Roe seconded by Cllr Rowson and unanimously resolved on a show of hands by those present at the last meeting that the Clerk's notes should be approved as the minutes of the meeting held on 9th June 2021.

4. County and District Councillors reports for information only. Items raised for decision will appear on the agenda for the next meeting.

Cllr Mike Thompson LCC, Cllr Marianne Overton NKDC/LCC and Cllr Mary Green NKDC had each sent email reports which had been circulated in advance of this meeting to all members and were duly noted.

Cllr Mary Green left at this point to attend another meeting.

5. Police report. In the absence of the Police Beat Team a written report had been circulated to all members and was noted.

6. Bridleway N Hykeham 2 improvements between Ascot Way and Mill Lane update. There was no further update on this matter with the last report being of a meeting between Phil Watt and the Highways engineer who was costing up for some form of barrier/signage at the Mill Lane end of the bridleway. Clerk to contact Phil Watt AccessLincoln for an update. **Agenda item for next meeting**

7. To receive the report from the 10 Year Strategy Working Party. A Zoom meeting of the members of the working party had taken place where discussion had focused in particular on the arrangements for a Service of Remembrance on the 11th November 2021 11am at the newly installed Memorial Bench on Meadow Lane. Invitations have been extended to S Hykeham Community Primary School and Reverend Collins has agreed to conduct the service. The Headteacher and Reverend Collins have been invited to attend the next working party Zoom meeting on Thursday 9th September 2021. Discussion had also taken place on the suggestion of installing information boards at the Memorial Bench to commemorate those whose lives had been lost when the Manchester crashed close to Pump Hill.

The installation of a Christmas tree near the church was considered and brief discussions took place for an event to celebrate the Queen's Platinum Jubilee 2nd to 5th June 2022. **Refer to working party meeting Sept**

Action notes

8. Finance

a) To resolve to approve the payment of accounts for July 2021. Proposed by Cllr Rowson seconded by Cllr Roe and unanimously resolved on a show of hands that the payment of accounts for July 2021 should be approved.

Payments

Amazon	Disposable gloves	£15.98
Amazon	Universal wipes	£11.99
SLCC	Clerk's annual subscription	£130.00
Roll and Scroll	Memorial bench	£1,250.00
Amazon	Case for Lenovo Notepad	£16.98
Pamela Whittaker	Travelling expenses	£15.93
C. Wilkinson	Salary	£553.40
	Petty cash - postages	£6.85
HMRC	Tax & NICS	£138.48
Giff Gaff	Mobile monthly payment	£6.00
Three.co.uk	iPad and Sim plan monthly payment	£12.00
Total payments		£2,147.61

b) To resolve to approve the budget report to 30th June 2021. Proposed by Cllr Roe seconded by Cllr Rowson and unanimously resolved on a show of hands that the budget report should be approved.

c) To consider the grant request from Gateway Christian Centre for Hykeham Food Bank and Charity Shop. The Clerk had sent the necessary application forms to Reverend Ronald who had advised that they have no need of financial support for the Food Bank as the Charity Shop was making enough to cover their expenses.

9. Highways matters:-

a) Speed Indicator Device report from Cllr Roe. The latest Speed Indicator Device (SID) report had been copied to all members of Council and was noted. It was agreed that the report should be forwarded to Cllr Overton as evidence of the need for LCC Highways initiatives to improve the safety at South Hykeham Community Primary School as discussed at the site meeting with Highways office Dan, Parish Council Chairman, the Headteacher, School Governors and Cllr Overton. The meeting took place prior to the pandemic but there has been no indication of what works are planned despite the concerns of the school especially having been raised with the Highways Officer and Cllr Overton. **SID report to be forwarded to Cllr Overton**

b) Outstanding/new highways faults requiring urgent attention. There were no new faults to report.

c) Update on LCC Highways initiatives to improve safety at South Hykeham Community Primary School. Discussed under agenda item no. 9a).

10. To confirm the programme of future dates for Parish Council hosted volunteer litterpicks. Confirmed that litterpicks will resume on the 2nd Saturday of each month recommencing on Saturday 11th September 2021. Assembly point the Village Hall 10.30am to midday. **Clerk to place advert in Witham Herald**

11. To consider the proposal from LCC Highways officer re: Highways s106 contribution 13/1464/FUL Land at Thorpe Lane and replacement/upgraded bus shelter at Thorpe Lane, South Hykeham. The Clerk has been

Action notes

attempting to contact the Highways Officer for an update and to clarify the responsibility for upkeep, insurance, service level agreement etc but has had no reply. **Clerk to contact Cllr Thompson to ask for assistance in making contact with the relevant officer**

12. Hykeham Neighbourhood Plan review update. On hold until the draft Local Plan consultation responses are processed as it will impact upon the Neighbourhood Plan and will need to be taken account of.

13. To consider a response to the Central Lincolnshire Draft Local Plan Consultation. After some discussion it was agreed the Clerk should formulate the response from South Hykeham Parish Council and submit by the due date of 24th August 2021. **Clerk to submit the response from SHPC by the due date**

14. Correspondence.

a) Letter from Highways England – notification of essential maintenance A46 NB & SB M1 Lincoln **Noted**

b) LCC Broadband Connectivity BDUK Rural Gigabit Capable Connectivity Voucher Scheme **Noted**

c) LCC Temporary Traffic Restriction South Hykeham **Noted**

d) Lincolnshire Police enhanced provision of Neighbourhood Policing. **Noted**

15. To resolve to approve nominations for Councillor/Clerk Training/LALC AGM. Cllr Rowson proposed, seconded by Cllr Roe and unanimously approved that the Clerk, Chairman and Councillor Driffill should attend the AGM of LALC. **Clerk to book places**

16. Chairman’s report. No matters to report.

17. Clerk’s report. 1 tonne bag of rock salt to be delivered to Cllr Driffill by LCC Highways during August for use at the old part of the village and for school and church. Need to formalise which Councillors will be responsible for spreading in times of inclement weather as it is specifically mentioned in our emergency plan which we will be reviewing to ensure it is all current. **Review of emergency plan to be carried out**
Final arrangements for the Service of Blessing for the Memorial Bench on 15th July 2021 were confirmed.

18. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. Cllr Roe advised that Councillor Clinics will be resuming from October with rotation of venues for each meeting. **Noted**

19. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for the following confidential items. There were no matters to discuss under this item.

Date and Time of Next meetings

Parish Council Meeting Weds 8th September 2021 7.00pm at South Hykeham Community Primary School, Wath Lane, South Hykeham.

10 Year Strategy Working Party Zoom meeting Thursday 9th September 2021 7pm.

There being no further competent business the meeting closed at 7.55pm

Chairman.....

Date.....