

*Clerk: Carolyn Wilkinson* <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the June meeting of South Hykeham Parish Council held on Wednesday 13<sup>th</sup> June 2018 at 7.00 pm. in South Hykeham Village Hall.

**PRESENT:** Councillors: Mrs Whittaker Chairman, D Rowson, Mrs L Graham (Acting Clerk), S Roe.

**IN ATTENDANCE:** Cllr M Thompson LCC, Cllr Mrs Howe NKDC. There were no members of the public present. The Chairman welcomed everyone to the meeting.

**Public Forum:** There was no public forum as there were no members of the public present.

#### **Action notes**

**1. Apologies for absence and reasons given.** Apologies and reasons for absence had been received from Cllr P Driffill and Cllr M Main. Proposed Cllr Roe, seconded by Cllr Main that the reasons for absence should be accepted. Apologies had also been received from the Clerk who is in hospital. Apologies had also been received from Cllr Mrs Woodman NKDC.

**2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider members' written dispensation requests.** There were no declarations of interest at this point.

**3. Police Report** In the absence of the police the Cllr Mrs Graham gave the report. There had been 2 reported crimes during the period 9/5/18 to 7/6/18; 1x Criminal Damage at Artic Spas, and 1x Theft from Pennells Garden Centre . The Police report was received via email. **Noted**

**4. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting.** Cllr Mrs Howe gave her report which had already been circulated by email prior to the meeting and was noted.

Two District by-elections will be held on 28.06.18 for the Skellingthorpe Ward and North Hykeham Mill Ward.

The new Chairman of the District Council is Cllr Geoff Hazelwood, who represents Sleaford Quarrington & Mareham Ward. The newly elected Vice Chairman is Cllr Mike Clarke of Nth Hykeham Mill Ward. The new Chairman of the County Council is Cllr Ron Oxby, who on the District Council also represents the Heighington Washingborough Ward.

The District's newly built Waste & Street Scene depot at Scoley Court, Metheringham will be opened by Cllr Hazelwood on 17th July. The depot is a £3.5m development built by Lindum Construction for the Council and houses seven additional business units for growing business enterprises, plus a state of the art rainwater harvesting system to cut down on water use when cleaning the vehicle fleet.

Cllr Thompson gave his report which had been emailed prior to the meeting and was noted.

A full meeting of Lincolnshire County Council was held on 11<sup>th</sup> May 2018. A new Chairman, Cllr Ron Oxby, and Vice-Chairman, Cllr Tony Bridges, were elected. A new Chief Executive, Keith Ireland, has been appointed from Wolverhampton City Council and is due to start at the beginning of July.

The main challenges continue to be Highways issues and Cllr Thompson recently attended a Councillor Engagement session with Senior Highways Officers. They learnt that steps are being taken to improve the speed and quality of repairs, although a backlog remains and it will take some time to catch up after the damage experienced by the severe weather in March. Fault reporting arrangements have been changed with additional staff allocated to respond to enquiries.

**Action notes**

A new mapping system (Google) has been adopted. In response to an enquiry Cllr Thompson was informed that the change was not the delayed development expected earlier this year, but it was the result of an urgent decision, required after the provider of the previous open source mapping withdrew this facility following the GDPR introduction. Clearly further work is required and is taking place in liaison with the FixMyStreet platform. Unfortunately the facility for updates has been removed until a new system is developed.

North Hykeham Relief Road briefing sessions have been arranged with public drop in sessions to follow. Cllr Thompson attended a workshop event on 5<sup>th</sup> June when the current plans and various options were discussed. Further information and survey are available at

[www.lincolnshire.gov.uk/nhrr](http://www.lincolnshire.gov.uk/nhrr)

Call for evidence on the Green Paper on older people: The Rural Services Network and National Centre for Rural Health and Care have agreed to cooperate in an evidence call on behalf of the All Party Parliamentary Group on Rural Services.

Views about the key issues on the future funding of Adult Social Care would be welcome.

<https://www.surveymonkey.co.uk/r/GD59NWY>

Cllr Roe gave his report. Cllr Roe is now vice Chairman of Highways and Transport Scrutiny Committee. Highways 2020 is looking for new contractors to address highways issues in the county. There was a 'meet the buyer' session recently at the Bentley. Highways for Peppermint Junction won an award for Engineering. Eastern Bypass Initial budget was 99.6m, now expected to be 120m. Some increase due to collapse of Carillion and change of supplier, some due to inflation and some due to archaeological needs. Currently 3-4 months behind schedule. New contractors are Galliford Try. The Highways Officer is visiting South Hykeham on 27<sup>th</sup> June to meet with Cllr Roe. Issues on the agenda include Boundary Lane, Long Lane, South Hykeham School and the speed camera poles. Drainage issues will also be discussed.

**5. Notes of the Annual Parish Council meeting held on 9<sup>th</sup> May 2018 to be approved as the minutes of that meeting.** Cllr Rowson proposed, seconded by Cllr Roe that the clerk's notes should be adopted as the minutes of the meeting held on 9<sup>th</sup> May 2018. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

**6.To consider the matters raised and actions required following presentation by Church Commissioners.** Chairman is currently awaiting email detailing information on local contact for council to approach with regard to improvement to bridle path and use of Church Commissioners Land for storage of materials and equipment. **Noted/no actions required at present**

**7. Finance**

**a) To approve the payment of accounts for June 2018.** Cllr Roe proposed that the payment of accounts should be approved. Cllr Rowson seconded the motion that was unanimously approved on a show of hands.

**Payment of accounts June 2018**

C. Wilkinson	Salary (BACs payment 13/06/2018)	£551.25
HMRC	Tax & NICs (cheque no. 100524)	£17.80

## Action notes

Giff Gaff	Mobile monthly payment (Direct debit 21 <sup>st</sup> Jun 2018)	£10.00
SLCC	Clerk's annual subscription 2018/19 (BACS 13/06/2018)	£115.00
M Pues	Internal audit (BACS 13/06/2018)	£80.00
	<b>Total payments</b>	£774.05

**b) To receive the internal auditors end of year report.** Cllr Roe proposed that the internal auditor's end of year report should be approved. Cllr Rowson seconded the motion that was unanimously approved on a show of hands.

**Noted**

**c) To consider the renewal of Clerk's Society of Local Council Clerks subscription 2018/19.** Cllr Roe proposed that the Clerk's Society of Local Council Clerks subscription for 2018/19 should be renewed. Cllr Rowson seconded the motion that was unanimously approved on a show of hands.

**Clerk to renew**

## 8. Highways matters.

**a) Update on request from South Hykeham Primary School for support for Park & Stride notice at NHTC burial ground.** NHTC have agreed the wording of a notice to be placed in the burial ground regarding parking for parents.

**b) Update from LCC on Highways Online Fault Reporting System.** Already covered in Cllr Thompson's LCC report.

**c) Report from North Hykeham Relief Road Stakeholder event.** Cllr Roe declared a personal interest and left the room at this point. There are currently 3 options for the route of the road which are being discussed. There was also discussion around whether the road would be duelled, single carriage, or single carriage but left 'future proof' for extension in future. There is a survey online for the public to share their views on the proposals. There are also workshops and drop in sessions taking place. Cllr Rowson will leave information leaflets in the village hall foyer for residents to view.

**d) Application for Goods Vehicle Operating Licence at The Grain Store, Boundary Lane, South Hykeham.** Cllr Roe re-joined the meeting at this point. There are concerns regarding the increase of traffic, including HGVs and trailers on Boundary Lane. **Joint Planning Committee has written to Traffic Commissioner.**

**9. Neighbourhood Plan update.** The Neighbourhood Plan is currently still with NKDC. It has received approval from the examiner and is now ready for the referendum stage, which will take place at South Hykeham Village Hall on July 19th.

## 10. Hykeham Joint Planning.

**a) Planning Committee report.** See emailed report.

**b) PL/0047/18 County Matter Waste Application Mushroom Farm, Boundary Lane, South Hykeham erection of 450,000 litre capacity water tank and associated development proposal.**

**Action notes**

Cllr Roe declared an interest due to his membership on LCC planning committee and left the room at this point. This matter is being discussed at the Joint Planning Committee meeting on 19<sup>th</sup> June. The closing date for comments has been extended until 22<sup>nd</sup> June.

Cllr Mrs Howe left at this point. Cllr Roe re-joined the meeting at this point.

**11. Projects.**

**a) To identify Local Priorities/consider projects for improved infrastructure as provided for in earmarked reserve 2017/18.** Cllr Roe reported that local residents had approached him regarding play equipment being provided in South Hykeham. He advised them to approach SHPC with proposals. To date no correspondence has been received.

**b) To consider submitting an expression of interest for grant funding through LEADER to fund proposed improvements to public bridleway N Hykeham 2.** Cllr Roe proposed, seconded by Cllr Rowson and approved unanimously by a show of hands that a LEADER Expression of Interest application should be submitted. **Cllr Mrs Graham to check the EOI form prior to submission**

**c) To submit application for s106 planning gains for 17/0628/FUL Land adjacent to Acorn Drive, Thorpe Lane towards public bridleway improvements/other projects brought forward by working party.**  
**Deferred to next month's agenda**

**12. Community Speed Watch Initiative Speed Indication Device update.** The Clerk has noted that Doddington and Whisby Parish Council has recently had posts installed by LCC for their newly purchased Speed Indication Device. Cllr Thompson LCC had made enquiries with Doddington and had been advised that they had been waiting several months for the posts to be installed. Cllr Roe LCC will be meeting with the LCC Highways Officer on 27<sup>th</sup> June and will be pursuing this matter on behalf of the Parish Council. Cllrs Roe and Thompson noted that LCC will soon be offering training to enable volunteers to undertake speed tests at the roadside. **Agenda item for next meeting**

**13. To consider submitting a nomination for NKDC Community Awards.** **Noted/no nomination put forward**

**14. To approve arrangements for Councillor surgeries and facilitating consultation with parishioners.** Cllr Roe advised that there is no update available as of yet. There will hopefully be an update after the election. **Agenda item for next month**

**15. Update on General Data Protection Regulations and appointment of DPO.** No requirement for Parish Councils to appoint a Data Protection Officer but all other aspects of the legislation must be complied with. **Noted**

**16. To consider the suggestion of a Parish Council insignia/logo.** **Agenda item for next meeting when there are more councillors present.**

**17. Correspondence.**

**a) Email from LALC re: Potential Closure of Boston Hospital Childrens Services.** **Noted**

**b) Email from The Noise re: Community Action weekend** Suggestions put forward include Beechcroft Litter Picking, Poppyfields litter picking .

**Councillors are invited to forward suggestions to the clerk.**

**18. Chairman's report.** The Chairman had nothing to report.

**19. Clerk's report.** The Clerk had nothing to report.

**20. Parish Councillor's reports – for information only/items raised for decision will appear on the agenda for the next meeting.** Cllr Rowson mentioned that LCC had previously been approached and asked for waste lorries not to visit South Hykeham old village during school hours due to the issues with parking around the school. He reported that there was congestion caused by a waste lorry resulting in lengthy delays at around 8:45 AM on 13<sup>th</sup> June. He has asked if LCC can be approached again with regard to this matter. **Agenda item for next meeting**

Cllr Rowson reported that Councillors had been invited to the opening of The Hub, which is due to take place on 25<sup>th</sup> July 2018. Nominations for places have to be with the Clerk by 27<sup>th</sup> June 2018.

**21. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. There were no matters to discuss in closed session**

**Date and Time of Next meetings – Full Council 11<sup>th</sup> July 2018 7.00pm.**

There being no further competent business the meeting closed at 20:35.

Chairman..... Date.....