

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the February meeting of South Hykeham Parish Council held on Wednesday 14th February 2018 at 7.00 pm. in South Hykeham Village Hall.

PRESENT: Councillors: Mrs Whittaker Chairman, P Driffill, D Rowson, M Main, Mrs L Graham, S Roe. Carolyn Wilkinson, Clerk.

IN ATTENDANCE: Cllr Mrs Howe NKDC. Rev. P Collins St Michaels Church and All Angels.

There were no other members of the public present. The Chairman welcomed everyone to the meeting.

Public Forum: Rev Collins was invited to speak and he raised his concerns about the problems with increased traffic and the use of Long Lane/Mill Lane being used as a rat run by speeding vehicles. He highlighted the potential dangers to schoolchildren due to the inability of the road to cope with increased levels of traffic often travelling at excessive speed and inconsiderate parking at school times.

He indicated that these problems are likely to exacerbate as a result of the increased number of dwellings planned for the locality with little consideration being given to improved infrastructure or effective repairs to improve poor road conditions with damaged verges and multiple potholes. Rev. Collins has genuine concerns that there will be a fatality at this location if immediate action is not taken to resolve these issues. Cllr Roe in his capacity as LCC councillor advised that he has contacted LCC Highways about these issues but has been advised that there are no funds available to resolve this major issue. Cllr Roe also advised that it is unlikely that the posts for the Speed Indicator Device that has been purchased by the Parish Council will be installed until Spring but has had confirmation from LCC Highways that there is an order in the queue for their installation. Cllr Mrs Graham advised Rev Collins that the Parish Council is currently investigating grant funding opportunities to finance improvements to the public bridleway between Mill Lane and Newark Road. The intention is to provide a good surface for walking and cycling which can be used safely for pedestrians and cyclists to get to and from school and to use the local amenities without having to use cars. It was confirmed that the PCSOs continue to regularly patrol the school to give advice to parents about safe parking and have carried out speed checks periodically at this location subject to staff availability. Rev. Collins left the meeting at this point.

Action notes

1. Apologies for absence and reasons given. Apologies and reasons for absence had been received from Cllr Mrs Locker and Cllr Main. Proposed Cllr Mrs Graham, seconded by Cllr Roe that the reasons for absence should be accepted. Unanimously approved on a show of hands. Apologies were also noted from Cllr Mrs Woodman NKDC, Cllr M Thompson LCC and the Police Beat Team.

2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011. There were no declarations of interest at this point.

3. Police Report In the absence of the police the Clerk gave the report. There had been a number of break ins and damage to vehicles on Tiber Road but no reported crime. Due to Police Beat Team staff shortages it was proposed by Cllr Rowson, seconded by Cllr Driffill and unanimously approved on a show of hands that council accept a verbal or written report each month rather than expecting Police Beat Team personal attendance at the Parish Council meetings. **Clerk to advise PCSOs**

4. Notes of the Parish Council meeting held on 10th January 2018 to be approved as the minutes of that meeting. Cllr Driffill proposed, seconded by Cllr Rowson that the clerk's notes should be

Action notes

adopted as the minutes of the meeting held on 10th January 2018. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting. Cllr Mrs Howe gave the report for NKDC which had been emailed to all prior to the meeting. In the absence of Cllr Thompson LCC there was no report. Email report from Cllr Mrs Overton had been copied to all prior to the meeting.

Cllr Roe gave the LCC report. Numerous complaints about potholes particularly on Boundary Lane. Reminder to report them to LCC. Lots of litter and vehicle debris on the Pennells roundabout – Cllr Roe to take forward to LCC. Fairer funding is progressing and Government is looking at a fairer way of funding in the future. Additional funding has been given by Central Government. Precept for 2018/19 due to finalised and approved shortly.

6. Finance – a) To approve the payment of accounts for February 2018.**Payments**

AmazonUK	Xerox paper Pack of 5 reams A4	£23.74	(Debit card payment 11/01/18)
AmazonUK	Black laser toner cartridges	£31.90	(Debit card payment 11/01/18)
Glasdon	One new litter bin & fixing post/ 2 new fixing post for bins already purchased	£577.45	(BACs payment 22/01/2018)
Unipart Dorman	Proforma invoice for Speed Indicator Device including fixings and installation	£3,069.60	(BACs payment 22/01/2018)
NHTC	Litterpicking 3/11/17 – 15/12/17	£150.00	(BACs payment 22/01/2018)
C. Wilkinson	Salary/travelling expenses	£482.95 £54.90	£537.85 (BACs payment 14/02/2018)
C. Wilkinson	Petty cash/cartridges for scanner	£51.57	(BACs payment 14/02/2018)
HMRC	Tax & NICs	£54.00	(cheque No. 100520 14/02/2018)
Giff Gaff	Mobile monthly payment	£7.50	(Direct debit 21 st Feb 2018)
NHTC	Joint Neighbourhood Plan 2017/18	£500.00	(BACs payment 14/02/2018)
Citizens Advice Donation 2017/18		£200.00	(BACs payment 14/02/2018)
	Total payments	£5,203.61	

Cllr Mrs Graham proposed that the payment of accounts should be approved. Cllr Roe seconded the motion that was unanimously approved on a show of hands.

7. To consider any Highways matters. Cllr Roe reported that the verge at Meadow Lane was badly damaged by inconsiderate school parking and by heavy farm vehicles mounting the kerbs. The PCSOs had been advised of these issues and were increasing their patrols at school start and leaving times.

Action notes

a) Email from resident regarding inconsiderate school parking. Signposted to the appropriate agencies The Clerk had advised the resident that the Parish Council had no powers to deal with this matter and had asked the complainant if she was agreeable to her communication being forwarded to LCC Highways. The complainant had agreed and the matter had been referred to LCC. The resident had been advised that the PCSOs regularly patrol outside the school giving out advice about inconsiderate parking.

Noted

b) Email from South Hykeham Primary School with request for Park & Stride notice at NHTC burial ground. Cllr Rowson proposed that a letter should be sent to the headteacher advising that the Parish Council would be prepared to make a donation once the school has been given permission by NHTC to erect the sign. Cllr Drifill seconded the motion that was unanimously approved on a show of hands.

Clerk to write

8. Neighbourhood Plan update. Next meeting 7th March 2018. Currently in the consultation period which finishes on 5th March 2018. A hard copy of the 4th version is on display in the Village Hall and an additional copy is held by the Chairman for viewing by arrangement. **Noted**

9. Hykeham Joint Planning Committee.

a) To receive the clerk's notes of the meeting of North & South Hykeham Councils to finalise the Terms of Reference for the Joint Planning Committee. Proposed Cllr Drifill, seconded by Cllr Rowson and unanimously approved on a show of hands that the clerk's notes of the meeting should be accepted.

b) To incorporate the revised Terms of Reference adopted at the meeting of 24th January 2018 in Standing Orders. The Terms of Reference are to be added as an appendix (Appendix 1) to the current Standing Orders. Proposed Cllr Drifill, seconded by Cllr Mrs Graham and unanimously approved on a show of hands.

10. Projects.

a) To identify Local Priorities/consider projects for improved infrastructure as provided for in earmarked reserve 2017/18.

Deferred to next meeting.

b) To consider proposal to install Village Gateways and consider quotes. Cllr Roe proposed that the cost was prohibitive at this point in time. Cllr Rowson seconded the motion that was unanimously approved on a show of hands. **No further action on this proposal**

c) To consider the estimated costs for proposed improvements to public bridleway N Hykeham 2 and to submit an application/expression of interest for grant funding through LEADER.

Cllr Mrs Graham has been trying to arrange a site meeting with Jeffery Kenyon NKDC but this has not been possible due to other more urgent matters. Proposed Cllr Roe, seconded by Cllr Rowson and unanimously approved on a show of hands that once the paperwork for the EOI is completed it should be submitted without bringing it back to the Parish Council for further discussion. Cllr Roe confirmed that NHTC had agreed at one of their council meetings (Dec/Jan) that they would not make a bid for the Thorpe Lane s106 planning gains as they are aware the SHPC will need them for this project as matched funding, or in the event that the LEADER grant application is unsuccessful to finance the project in part. **Cllr Mrs Graham to meet with Jeffery Kenyon/submit LEADER EOI**

d) To submit application for s106 planning gains for 17/0628/FUL Land adjacent to Acorn Drive, Thorpe Lane towards public bridleway improvements/other projects brought forward by working party.

Deferred until next meeting

11. Community Speed Watch Initiative Speed Indication Device update. Device is ready and awaiting installation of poles in Spring. Unipart Dorman are aware of this delay and are on hold awaiting advice that the poles have been installed by LCC.

12. Planning

a) LCC Planning application PL/0059/17 Mushroom Farm, Boundary Lane approval.

PL/0137/17 Mushroom Farm, Boundary Lane To vary condition 7 of planning permission **Noted**

Action notes

b)To consider NKDC Planning Applications received & note NKDC Planning decisions.

NKDC Planning applications for consideration by Parish Council

18/0113/FUL Soper of Lincoln Erection of extension to existing showroom
Roman Way

Cllr Mrs Graham proposed that the council should not object to this proposal . Cllr Roe seconded the motion that was unanimously approved on a show of hands. **No objection**

18/0114/ADV Soper of Lincoln Proposed new MINI corporate fascia sign,
Roman Way hanging sign pylon and flags. Existing MINI corporate signs retained

Cllr Mrs Graham proposed that the council should not object to this proposal . Cllr Roe seconded the motion that was unanimously approved on a show of hands. **No objection**

To note planning decisions by NKDC

Approvals

17/1495/FUL McDonalds Restaurant Installation of an ANPR camera
Black Horse Drive **Noted**

17/1640/FUL The Grain Store Boundary Lane Erection of extension to agricultural storage
building **Noted**

13. To consider holding Councillor surgeries and facilitating consultation with parishioners. Cllr Roe reported that PCSOs will also be attending once the NHTC committee has agreed and publicised the events. **Cllr Roe to report back to next meeting/once the dates have been agreed**

Article to be drafted by Cllr Mrs Graham for insertion in next edition of Witham Herald outlining the proposal for the improvements to public bridleway funded by LEADER/s106 planning gains.

To be proof read by Cllr Rowson prior to submission for Witham Herald.

14. Correspondence. No correspondence.

15. Chairman's report. Cllr Mrs Whittaker reiterated the importance of attending training. At the training recently attended by the Chairman and Clerk a sample agenda and guidance on minutes and running a meeting had been given. It was agreed that in future each agenda item should have a time set against it for all business relating to that agenda item to be discussed and agreed in a timely fashion. Minutes should be short and concise clear and avoid verbatim recording. Legally only the resolution of the council needs to be recorded.

16. Clerk's report.

LCC Letter copied to all from Cllr Martin Hill re: support for Fairer Funding Campaign. **Noted**

Letter copied to all from Highways England re: Essential Maintenance work between Winthorpe roundabout and A1434 Hykeham roundabout. **Noted**

Email re: Free Everyday First Aid Sessions by British Red Cross. **Noted**

LALC Training session on new GDPR legislation due to come into force on May 2018 and Data Protection Officer. **Noted**

Recap on new litter bin locations. **Clerk to approach NHTC to see if they will install them**

Action notes

17. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. Village Hall Committee report that there are issues with dog fouling at the Village Hall and could the PC put something in the Witham Herald reminding that the land is private land not council land.

Clerk to include in Witham Herald notes

Cllr Roe - destruction of verges by heavy vehicles report from LCC. Cllr Roe has been advised that the verges will be reinstated in a drier spell, probably in summer. Cllr Driffill concurred with that report that the verges might be better attended to during the drier weather.

18. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. No matters to be dealt with under this heading

Date and Time of Next meetings – Full Council 14th March 2018 7.00pm.

There being no further competent business the meeting closed at 8.17pm.

Chairman..... Date.....