

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the January meeting of South Hykeham Parish Council held on Wednesday 9th January 2019 at 7.00 pm. in South Hykeham Village Hall.

PRESENT: Councillors: Mrs Whittaker Chairman, Mrs D Locker, P Driffill, D Rowson, Mrs L Graham, S Roe. Carolyn Wilkinson, Clerk. Cllr M Thompson LCC, Cllr Mrs P Woodman NKDC. Jeffery Kenyon NKDC Principal Economic Development Officer, Philip Watt, Access Lincoln.

IN ATTENDANCE: There were no members of the public present. The Chairman welcomed everyone to the meeting.

Public Forum: No public forum as there were no members of the public present.

Action notes

1. Apologies for absence and reasons given. Apologies had been received from Cllr Mrs Howe NKDC and the Police Beat Team.

2. To receive any declaration of interests in accordance with the requirements of the Localism Act 2011 and to consider members' written dispensation requests. There were no declarations of interest at this point.

3. Police Report In the absence of the police the Clerk gave the report. There had been 2 reported crimes during the period since the last Council meeting being a burglary of a dwelling at Boundary Lane and attempted fraud by false representation at Broxburn Park.

4. Notes of the Parish Council meeting held on 14th November 2018 to be approved as the minutes of the meeting.

Cllr Roe proposed, seconded by Cllr Driffill that the clerk's notes should be adopted as the minutes of the meeting held on 14th November 2018. Unanimously approved on a show of hands. Cllr Mrs Whittaker signed the minutes.

5. a) Update from meeting with Philip Watt Access Lincoln to progress the upgrading of the public bridleway N Hykeham 2 between Mill Lane and Beechcroft. Mr Watt gave a report and confirmed that Access Lincoln remains committed to this project and that the matched funding is there and is not dependant upon it being spent this financial year. He had brought a grant application form with him which was given to the Clerk and which he indicated would be a straightforward and simple process to complete. As part of the grant funding terms of compliance there is a requirement for the County Council logo to be used where requested. He suggested that the grant application form shouldn't be completed until Council has obtained the necessary quotes and reiterated he is keen to ensure that we remain committed to getting a good quality and sustainable path which will serve its purpose and last well. Various contractors have been suggested by partners or other parties who are supporting this project and there has been a suggestion that the County Council's own engineers could carry out the work as it is a project ready to go and someone may find it desirable as a small job to carry out in the current financial year though the likelihood it is more like 9 months at least before the project would be completed. Phil has noted the council's forthcoming meeting dates and is happy to come along to any meetings as required and remains 100% committed to the project. It is a really good project with lots of support from the business community and there is evidence of support from parishioners, schools, other councils etc. There was some talk of once the project is completed that there should be an official opening event with a 'celebrity' invited to open the path. There were some suggestions made as to who might be invited to open the path when it is completed. Philip Watt and Jeffery Kenyon left the meeting at this point.

b) To submit application for s106 planning gains for 17/0628/FUL Land adjacent to Acorn Drive, Thorpe Lane towards public bridleway improvements. After some discussion it was agreed that the application could not be submitted until quotes are obtained. **Agenda item for next meeting**

Action notes

6. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting.

Cllr Mrs Woodman NKDC gave her report. NKDC is on line to make a balanced budget and sound management means NKDC is very well placed. The Annual Budget is likely to be £13.1 m and will be presented to the Executive Board and Scrutiny Panels on 17th Jan. Full Council will consider future council tax later but is likely to look at an increase of no more than £5 or 3% whichever is the greater for a Band D home.

NKDC is investing £200 million in the future of its District. Investments include housing, employment land and workshops, improved leisure facilities and vital infrastructure. NKDC recently announced a £40m business park near Sleaford that will create 600 jobs and which has resulted in the best rate of new business startups in the entire UK.

Protection pets NK licensing is one of the first in the country applying new animal welfare protection rules.

Protecting democracy. NK is trialling a voter ID scheme at May's forthcoming elections designed to stamp out electoral fraud. Vote matters website:- <https://www.yourvotematters.co.uk/> Cllr Mrs Howe had emailed her report which had been circulated to members of council prior to the meeting.

Members raised concerns over the amount of development at Thorpe Lane and the ability of the infrastructure to cope with it and the challenges to vehicles leaving Thorpe Lane due to the increased number of vehicles in the vicinity and the speed of traffic travelling on Newark Road.

Cllr Thompson LCC gave his report. The County Council continues to function mainly in committees though there was a full council meeting in December. He reported on the Transport and Travel strategy – briefing for County Councillors took place on 7th Jan with drop ins planned at The Bentley and Ruddocks and invitation workshops for stakeholders as reported in an email from Cllr R Davies. Online survey goes live on 21st Jan. www.lincolnshire.gov.uk/lincoln-transport-strategy

Posters advertising the strategy and drop in sessions were distributed for display on village noticeboards.

Cllr Roe LCC gave his report. Janice Spencer LCC of Children's Services was awarded an OBE and Keith Ireland former Chief Executive LCC was also awarded an OBE.

The 4 LCC gritters have now been named.

The 2019/20 Budget not yet been set and is under discussion. Provision has been made in it for 3 grasscuts as opposed to 2 per year and 2 weedkiller runs and a full gully clean service. A realisation has been made that cost cutting exercises don't always make sound business sense.

Cllr Mrs Woodman left the meeting at this point.

7. Finance

a) To approve the payment of accounts for December 2018 & January 2019. Cllr Mrs Graham proposed that the payment of accounts should be approved. Cllr Mrs Locker seconded the motion that was unanimously approved on a show of hands.

Payments

C. Wilkinson	Salary & travelling	£621.58	£655.28
	Travelling Expenses	£20.70	
	Postages	£13.00	
	(BACs payment 12/12/2018)		
HMRC	Tax & NICs		£35.60
	(cheque no. 100531 12/12/18)		

Action notes

Giff Gaff	Mobile monthly payment (Direct debit 21 st Dec 2018)	£10.00
Unipart Dorman	Additional brackets for SID (BACs payment 12/12/2018)	£136.80
C. Wilkinson	salary (BACs payment 09/01/19)	£597.78
HMRC	Tax & NICs ((cheque no. 100532 09/01/19)	£59.40
Giff Gaff	Mobile monthly payment (Direct debit 21 st Jan 2019)	£10.00
Information Commissioner	Renewal of Annual Data Protection Fee (cheque no. 100533 09/01/19)	£40.00
Global Toners	(Amazon) Printer Cartridge (Debit card 05/01/19)	£14.95
Amazon	Printer paper (Debit card 05/01/19)	£21.99
South Hykeham Primary School	Grant towards defibrillator (cheque no. 100534 09/01/19)	£250.00
	Total payments	£1,581.80
<u>Income</u>		
Barclays	Interest (BACS 03/12/2018)	£8.04
	Total income	£8.04

b) Budget report to 31st December 2018. Cllr Roe proposed that the budget report should be approved. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands. The Chairman checked the bank account balances against the bank statements.

c) To approve the draft budget 2018/19 and Council's precept requirements for submission to District Council. After full consideration of the expenditure on the current year with projected income of £150 for litterpicking grant in 2019/20 and estimated expenditure of £15,000 for 2019/20 it was agreed that a precept of £14,850.00 should be approved which equates to Band D equivalent of £39.32. Remaining balances and ring fenced reserves as detailed on the budget report were noted. Cllr Mrs Graham proposed that the draft budget 2019/20 and Council's precept requirements as agreed should be submitted to District Council. Cllr Roe seconded the motion that was unanimously approved on a show of hands. **Clerk to submit to NKDC by the due date**

d) To consider annual grants/donations 2018/19 – application from South Hykeham Primary School. Cllr Roe proposed that a grant of £250 should be awarded to the school towards the

purchase of a defibrillator. Cllr Mrs Locker seconded the motion that was unanimously approved on a show of hands.

Clerk to contact school/make payment

e) To consider the renewal of annual Data Protection registration. Cllr Roe proposed that the annual Data Protection registration payment should be approved. Cllr Mrs Graham seconded the motion that was unanimously approved on a show of hands.

Clerk to submit forms

8. To consider the renewal of annual subscription for LALC membership 2019/20. Cllr Roe proposed that LALC Membership subscription for 2019/20 should be approved. Cllr Rowson seconded the motion that was unanimously approved on a show of hands. Cllr Mrs Graham left the meeting at this point.

Clerk to renew

9. To consider the renewal of annual subscription for LALC training scheme 2019/20. Cllr Roe proposed that the annual subscription to LALC training scheme 2019/20 should be approved. Cllr Rowson seconded the motion that was unanimously approved on a show of hands.

Clerk to renew

10. To consider LCC Highways matters. Outside 4 Beck Lane the ongoing problem with flooding/drainage at this location has not been resolved. Boundary Lane flooding from the car wash is still in the hands of AWA and EA and the drain is still needing to have remedial work carried out by landowner but the flooding has not been such an issue of late.

Situations being monitored

Chevron sign outside school has had remedial work to make it safer.

Noted

11. Consider the effectiveness of Joint Planning Committee and make financial provision for admin. costs. Proposed Cllr Rowson and seconded by Cllr Driffill that the Joint Planning Committee is working effectively. Financial provision should be made in the forthcoming year's budget for the likelihood of increased costings. Unanimously approved on a show of hands.

12. Update on installation of DF11 speed indicator device and enquiry regarding an additional battery. Unit is to be installed on Weds 16th January 2019 with Cllrs Roe, Rowson and Driffill present to receive instruction on charging/fixing and downloading logs.

Agenda item for next meeting

13. Parish Council vacancy for Fosse Ward, South Hykeham. No nominations received. Unanimously agreed to stop advertising the vacancy as the elections are so near.

Clerk to advise NKDC

14. District and Parish Council elections.

a) Council publicity during the election period. Reminder given and advice note emailed out to all members.

Noted

15. Changes to South Hykeham Parish Wards as a result of the LCC Boundary Review.

Noted

16. Correspondence.

a) Email from Cllr Davies LCC Lincoln Transport Strategy engagement events & Stakeholder workshops.

Noted

b) Electoral Register – collection of Paper Version from ONE NK/option to change to Data copy.

Individual Members to contact electoral services to make necessary arrangements

17. Chairman's report. No report

18. Clerk's report. Email from NKDC advising of Private Sector Housing Enforcement Policy. Confirmation Rachel Popplewell who was selected following recommendation by LALC has accepted Terms of Reference and appointment as SHPC internal auditor with immediate effect.

To visit Clerk in January/February date to be arranged for interim inspection

Reminder of statutory guidance for Council Publicity/Purdah during the Election Period beginning with the last date for publication of notice of the election (26th March) to the close of poll on polling day 10pm 2nd May 2019.

Noted

Email circulated to all re: funding information from Funding Officer LCC

Noted

19. Parish Councillor's reports – for information only/items raised for decision will appear on the agenda for the next meeting. Issues with parking at school time obstructing people's drives and stopping people from putting bins out for collection.

Police beat team to be notified

Next councillor surgery – 10am – 12.30pm on 26th Jan 2019.

20. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Proposed Cllr Roe, seconded by Cllr Rowson and unanimously approved that the council move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960. Cllr Thompson LCC left the meeting at this point.

21. To consider the NJC for Local Government Services new pay scales for 2019 -20 to be implemented from 1st April 2019. Proposed Cllr Roe, seconded by Cllr Mrs Locker and unanimously approved on a show of hands that the new pay scales for 2019 -20 should be implemented with effect from 1 April 2019.

Date and Time of Next meetings – Full Council 13th February 2019 7.00pm.

Signed..... Date.....

Chairman South Hykeham Parish Council