

Clerk: Carolyn Wilkinson <http://parishes.lincolnshire.gov.uk/SouthHykeham>

Minutes of the July meeting of South Hykeham Parish Council held on Wednesday 10th July 2019 at 7.00 pm in South Hykeham Village Hall.

PRESENT: Councillors: Mrs Whittaker Chairman, Mrs L Graham, P Driffill, D Rowson, S Roe. Carolyn Wilkinson, Clerk. Cllr Mary Green NKDC. Phil Watt Access Lincoln.

IN ATTENDANCE: There was one member of the public present.

The Chairman welcomed everyone to the meeting.

Public Forum: There was no public forum as there were no matters raised.

Action notes

- 1. Apologies for absence and reasons given.** Apologies had been received from Cllr M Thompson LCC and Cllr C Spray NKDC who were attending another meeting this evening. Apologies had also been received from the Police Beat Team.
- 2. To receive any declaration of Interests in accordance with the requirements of the Localism Act 2011 and to consider members' written dispensation requests.** There were no declarations of interest at this point.
- 3. Police Report** In the absence of the police there was no report.
- 4. Bridleway N Hykeham 2 improvements between Ascot Way and Mill Lane.**
 - a) Update from Phil Watt of Access Lincoln.** Phil gave an update on the recent development which has been put forward as a possible alternative solution but which is yet to be considered by the management team but which may prove cost preventative. He will report back to the next meeting. In the meantime the Clerk will provide him with a list of organisations that have given their support to the project. It is likely that the work on the bridleway to complete the improvements to the required standard will last approximately 2 weeks. Phil Watt left the meeting at this point.

Agenda item for next meeting

b)To approve the tender strategy and associated documents for project. Following the report from Phil Watt it was reported that the tender process has been put on hold pending the outcome of the discussions to be considered by the management team.

5. District and County Councillors' reports – for information only. Items raised for decision will appear on the agenda for the next meeting. Cllr Green NKDC addressed the Council and advised that she has now completed District Councillor training and is keen to assist the Council and parishioners in any way she can.

Cllr Roe LCC & NKDC advised that the joint council surgeries are ongoing and are becoming better supported now that they have been better publicised. The next surgery is on Saturday 13th July 2019. Cllr Roe explained more about the surgeries and advised Cllr Green that she would be welcome to attend. Unfortunately the distribution of the joint leaflet that should have been delivered to all households in North and South Hykeham has not been successfully completed and there are reports of several areas that have been missed. Investigations are ongoing with the distributor. There is a Community Cafe at The Hub which is open from 11am -1pm on the second Sunday of each month. Cllr Thompson Lincolnshire County Council had sent a written report which was copied to all members of council.

Action notes

Ofsted carried out an inspection of children's social care services in May and their report has been published which confirms LCC is an 'Outstanding' authority.

Lincolnshire Show The County Council marquee enabled Councillors to meet with residents and to provide information about LCC Services and the LCC Stand with the theme of a Victorian Circus was judged to be the best non-agricultural stand in the Show.

Civic Service The County Council Civic Service took place on Sunday 23rd June. Chairman Cllr Tony Bridges dedicated the Council to another year of service for County residents.

6. Notes of the Parish Council meeting held on 12th June 2019 to be approved as the minutes of the meeting.

Cllr Mrs Graham proposed, seconded by Cllr Rowson that the clerk's notes should be adopted as the minutes of the meeting held on 12th June 2019. It was unanimously resolved that the clerk's notes should be approved as the minutes. Cllr Mrs Whittaker signed the minutes.

7. To consider expressions of interest for Parish Council vacancies (2) Danker Ward and fill by co-option. There had been no expressions of interest despite the vacancies being advertised in the school newsletter, on the website and on the noticeboards. It was agreed to continue advertising. NKDC had indicated that whilst the District Council has discretionary powers to appoint someone to the council after 35days it would not wish to exercise these for a quorate council.

Clerk to continue advertising vacancies

Cllr Rowson gave his apologies and left the meeting at this point as he had another engagement to attend.

8. Finance

a) To resolve to approve the payment of accounts for July 2019.

Payments

C. Wilkinson	Salary (BACs payment 11/07/19)	£620.80
HMRC	Tax & NICs (£52.20 July contribution Income tax) (No payment due as account in credit)	
D Rowson	Refund of travel expenses for visit to Bank as new signatory (BACs payment 11/07/19)	£4.50
Amazon	Photocopier paper (debit card 14/06/19)	£21.96
Amazon	Printer cartridges (debit card 14/06/19)	£29.90
Giff Gaff	Mobile monthly payment (Direct debit 21 st July 2019)	£10.00
NHTC	Litterpicking 18 th April & 5 th July 2019 (BACs payment 11/07/19)	£150.00

NHTC	Grasscutting Beechcroft (BACs payment 11/07/19)	£30.00
Total payments		£867.16

Income

Barclays	Interest on Savings account 3 rd June 2019	£8.45
Total income		£8.45

Proposed Cllr Roe, seconded by Cllr Mrs Graham and unanimously resolved on a show of hands of those present to approve the payment of accounts.

b) To receive the budget report to 30th June 2019. Proposed Cllr Roe, seconded by Cllr Mrs Graham and unanimously resolved on a show of hands that the report should be received and noted. It was noted that £18.65 interest has accumulated in the Albert Medley account since the interest was last shared between the Parish Council and St Michaels and All Angels church in accordance with the terms of the will. Cllr Roe proposed, seconded by Cllr Mrs Graham and unanimously resolved on a show of hands that the accumulated interest should be shared with £8.83 to be paid to the Church.

To be included on the payment of accounts for September 2019/agenda item

c) To note acknowledgement from external auditor of Council's notification of exempt status 2019. All documentation displayed on noticeboards and on council website in compliance with the statutory requirements. **Noted**

9. Highways

a) LCC Highways School Safety Zone request for site survey at South Hykeham Primary School update. Cllr Mrs Overton has confirmed that she has contacted Customer Services and indicated her support and requested that this is given consideration by LCC Highways. **Noted**

b) To receive Speed Indicator Device report from latest location and consider remedial action. The device is currently located at Newark Road and has been there for a month without the battery needing to be recharged. This would seem to indicate that speeding vehicles at this location is not as big a problem as at the other speed indicator device locations. **Noted**

10. To consider the proposal for Parish Council Annual Community Awards. Deferred to next meeting. **Agenda item for next meeting**

11. Lincs Association of Local Councils.

a) Nominations for Councillor Training. **None**

b) Report from Local Council's Networking Day attended by Chairman and Clerk. Good networking opportunity. Especially useful to hear the experience of fellow councils who have taken on devolved services.

12. Councillor Surgeries update. Cllr Roe reported that the numbers attending have been increasing and it is hoped that there will be some other form of event hosted in the future which may take place at Fen Lane rather than at the Hub. **Further information to follow in due course.**

13. Correspondence.

a) Email re: May Day Bank Holiday 2020 moved to Friday 8th May to mark 75th Anniversary of VE Day. **Noted**

b) Email from NKDC requesting suggestions for street naming of Thorpe Lane development. After much discussion it was agreed that Nightingale Close should be put forward as the Parish Council's suggestion. **Clerk to write**

c) Email advising of electoral review of Local Government Boundary Commissions of NKDC/Parish

Action notes

Briefing. Clerk is unable to attend as she will be on holiday.

Noted

14. Chairman’s report. Cllr Mrs Whittaker reminded members of the importance of attending training as legislation is constantly changing but also as a reminder of members duties and responsibilities as Councillors.

Noted

15. Clerk’s report. No report.

16. Parish Councillor’s reports – for information only/items raised for decision will appear on the agenda for the next meeting. There were no reports.

17. To resolve whether the Council will move into closed session in accordance with the Public Bodies (Admission to meetings) Act 1960 as amended by section 100 of the Local Government Act 1972 for the following confidential items. No matters to be dealt with under this heading.

Date and Time of Next meetings –Parish Council Meeting Weds 11th September 2019 7.00pm.

There being no further competent business the meeting closed at 8.05pm.

Chairman.....

Date.....